



**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 24<sup>th</sup> July 2024 at 7.08pm.**

<b>PRESENT:</b>	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor A. Hawxby (AH), M. Gowland (MG), four members of the Friends of Huntington Cemetery (FoHC), two members of the public and Lorraine Frankland (LF) - Parish Clerk/RFO
<b>APOLOGIES:</b>	Councillor K. Orrell (KO), Councillor S. Phoenix (SP), Naurin Fatima (NF) - Cemetery Clerk and Councillor J. Willis (JW)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	30/07/24
<b>DATE TO BE APPROVED:</b>	18/09/24

ITEM	ACTION
28.	<p><b><u>To Accept Apologies and Reasons for Absence</u></b>  KO, SP, NF and JW submitted their apologies  <i><b>It was resolved to</b></i> approve the apologies and reason for absence.</p>
29.	<p><b><u>To Note Declaration of Interests</u></b>  i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u>  Non received</p>
30.	<p><b><u>To Note the appointment of the new Deputy Clerk</u></b>  The new deputy clerk Claudia was introduced the meeting</p>
31.	<p><b><u>To Consider Business from Members of the Public</u></b></p> <ul style="list-style-type: none"> <li>• A question was raised about when the local plan would be approved – DB explained that; the Inspector is examining the Traveller Sites (which has been out to consultation) DB will chase this with KO</li> <li>• LF was asked to contact the Foss Drainage Board about the overgrown riverbank and the wet area where the footpath narrows which is falling away, also the gate to the environmental park is broken</li> <li>• When is the speed camera for Strensall Road going to be installed – DB explained that it would depend on funding availability this year</li> <li>• The area of Land owned by Pilcher behind the Harris fencing has been cut for the past 6-7 years, however this year the grass has not been cut, can the PC chase this? LF to contact Pilcher</li> <li>• Can anything be done about the collapsing dwarf wall at the entrance to Avon Drive, RB has been in touch with both the Church of England and the Press, to no avail.</li> </ul>
32.	<p><b><u>The co-option of New Councillor</u></b>  The proposed candidate did not attend</p>

**33. To Approve Appointment of the Vice Chairman**

i) To sign Declarations of Office

SJ was proposed by DB, Seconded by AH and unanimously elected Vice Chairman

**34. To fill vacancies on committees and outside bodies**

**To Approve Appointment of Councillors to Planning Committee (6 + Ch. and V. Ch.)**

Vice-Chairman – SJ

2 x Vacancies

**To Approve Appointment of Councillors to Finance and Policy Committee (5 + Ch. & V. Ch.)**

Vice-Chairman – SJ

3 x Vacancies

**To Approve Appointment of Councillors to Amenities Committee (6+ Ch. & V. Ch.)**

Vice-Chairman – SJ

3 x Vacancies

**To Approve Appointment of Councillors to Cemetery Committee (4+ Ch. & V. Ch.)**

Vice-Chairman – SJ

**MG**

Vacancy

**To Approve the Appointment of Councillors as Representatives on Management Committees/Boards of Trustees:**

Huntington Community Centre (3)

Vacancy

Orchard Park Community Centre (3)

**MG**

Vacancy

River Foss Society (2)

**MG**

Vacancy

**35. Minutes: To sign the minutes of the Monthly Parish Council Meeting held on 19/06/24**

The minutes of 19/06/24 were approved as a true and accurate record of said meeting

**36. Policing and Security Matters**

i) To Note NY Polices update in regards to Crime figures

Considered

ii) To Consider any other security related issues

The PCSO team are looking to attend the Gala

**37. Finance and Policy Issues:**

i) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

## ii) To Approve Invoices Presented for Payment

<b>INVOICES PRESENTED FOR PAYMENT 17 July 2024</b>					
Martins of York Ltd	Bacs	Skip hire		300.00	
Eddy Leisure Ltd	Bacs	Giant Minion inflatable, tea cups, etc		2400.00	
Judge Electrical Ltd	Bacs	LED's at O Park Inv-10203		2224.80	
Hale Events Inc Ltd	Bacs	Marquee hire Inv 545		2369.28	
Premier Windows Ltd	Bacs	Bus Shelters & Noticeboards Inv 848		354.00	
JMS	Bacs	Inv 825 Garden Scheme		790.00	
JMS	Bacs	Inv 826 Openspaces		966.08	1756.08
BamBams	Bacs	BamBams Art Club Inv 101		100.00	
Moonriver Publishing Ltd	Bacs	Gala Advert Inv 23019		55.80	
Park Lane	Bacs	Inv 2865 Vesper Walk		156.00	
Park Lane	Bacs	Inv 2866 Garth Road		594.00	
Park Lane	Bacs	Inv 2867 Orchard Park		936.00	
Park Lane	Bacs	Inv 2888 Inspections		108.00	1794.00
City of York Council	Bacs	Inv 9002439764 H Sch Bus Shelter		15.00	
City of York Council	Bacs	Inv 9104725774 D Clerk Advert		100.00	
City of York Council	Bacs	Inv 9002451823 Bins Orchard Park		123.75	
HCC	Bacs	Room Hire Apr - Jun 2024		330.00	
Eimaan CCS CIC	Bacs	Inv ECCS012/HuntingtonGala		100.00	
HMRC	Bacs	Tax		204.98	
HMRC	Bacs	Income Tax		1710.32	
Yorkshire Bank	Bacs	Bank Charges June 2024		9.80	
Lorraine Frankland	Bacs	Salary		2102.37	
Lorraine Frankland	Bacs	BT bill June		43.85	
Lorraine Frankland	Bacs	Working from home		26.00	2172.22
<b>TOTAL EXPENDITURE</b>				<b>£16,120.03</b>	
<b>INCOME:</b>					
Virgin Money	Bank	Gross Interest 08/07/24 statement 249	373.64		
Cemetery Transfer	Bacs	John Cliffe June	54.77		
Cemetery Transfer	Bacs	Income tax May & June received	208.20		
Environmental Park	Chq	Closing balance	1841.40		
Allotments	Chq	Rent	125.00		
Allotments	Cash	Rent	2.00		
			<b>£2,605.01</b>		
<b>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</b>					
Nest	DD	Clerk Pension		184.05	
Lindsay Ball	Bacs	Outside Caretaker OP Jul 24		354.20	
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP and Cemetery Gates Jul 24		1,007.81	
				<b>£1,546.06</b>	

Checked and approved by: Councillor M. Duncanson  
Cllr's were informed that; a late invoice from Sleightholms for church yard work was received for £3192.00, it was **Resolved** to pay this invoice

**Approved**

## iii) To Note Current Financial Situation

Noted

38.

**Asset Management**i) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The windows have been changed
- A new lock on the door
- The building was evacuated four times because of suspected gas leak, however no leak was found
- The centre is fully booked
- There is £100,407.76 in the accounts
- They have had their AGM; the auditor has signed off the accounts and they have been sent to the Parish Council
- The constitution needs reviewing, and they are looking to distribute Agendas out to trustee with 7 days' notice

- b. Huntington Community Centre
  - They are having their meeting whilst DB is away, JW will report back from the meeting
  - They have applied for a grant to replace the boilers; two quotes were obtained the cheapest being £9,000 + VAT  
**Recommendation** that; £5,000 or £7,000 be awarded. Four councillors voted to award £5,000 and two voted to award £7,000  
**Resolved to Approve a grant of £5,000**
- c. Orchard Park Community Centre
  - They only have the band using the building over the summer evenings
  - They are still having issues with the two back, fire doors

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

Huntington Sports and Social Club

- They did very well with takings whilst the football was on, and this money will go towards the roof repairs
- A good will gesture of 10% of the taking from the Gala will be sent to the Parish Council
- The Parish Council would like to formally thank Mathew for opening up the gates and helping with the setting up.

iii) Yorkshire L.C.A.

- The next meeting is in September at Dunnington
- The training has been cancelled and the Chairs discussion was cancelled

iv) To Receive Ward Update

- KO to let parish councillors know when the next Ward meeting is

KO

39. Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held on 26/06/24

Considered

ii) To Consider any further Planning and Green Belt issues

Non raised

iii) Management of Green Spaces

Non raised

40. Amenities

i) To Note any issues with regard to Street Cleaning

- There was glass left after the Euro's on North Moor near the bus stop and under the bench, JC has cleared this, however the club has resolved that when there are any big events on they will use plastic
- There was also a couple of glasses after the Gala, though these were not on the field

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

CAY - it was noted that; the adviser is only attending when she knows that she has appointments booked. It was **Resolved** to contact CAY to look at promoting the service better on the website, social media, with posters around the village and a banner outside the centre. It was further **Resolved** that CAY should be made aware that the service required is, an adviser should be present at every scheduled surgery and that a drop-in service is expected.

LF

iii) To Note any Footpaths, Highways and/or Traffic Issues

Non raised

41. Huntington Cemetery Committee

i) MD gave a report on behalf of the Cemetery Committee:

- The previous contractor has been cancelled, and the new contractor has completed two cuts
- Two more benches have been installed

- The mole problem has returned, and NF has contacted the contractor who deals with this issue
  - The outside lights are up and running
  - The issue with Marestail is being treated
  - H Gill has been to inspect the trees, and all the Ash have die-back and will need removing, he will inspect all the trees annually from now on
  - There have been tree burials
- ii) It was noted that; the remains £220k across the committees accounts which is to go towards the extension

**42. Parish Council Administration Issues**

- i) Dates for Diary: Planning Meeting 04/09/24, Amenities Meeting 03/09/24, Finance & Policy 09/09/24 and Cemetery Meeting 10/09/24, 10/12/24 & 11/03/25

**43. To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 18<sup>th</sup> September 2024 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington. **Meeting closed at 8:10pm**