



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 24th January 2024 at 7.00pm.

PRESENT:	Councillor K. Orrell (KO) – Vice Chair, Councillor D. Geogheghan-Breen (DB), Councillor S Rawlings (SR), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor Y, Safder (YS), Councillor J. Willis (JW), five members of the Friends of Huntington Cemetery, four members of the public, Naurin Fatima (NF) - Cemetery Clerk, and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	Councillor D. Jobling (DJ) and Councillor A. Hawxby (AH)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	09/02/24
DATE TO BE APPROVED:	21/02/24

ITEM		ACTION
74.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor D. Jobling (DJ); absent due to planned absence Councillor A. Hawxby (AH); absent due illness <i>It was resolved to</i> approve the apology and reason for absence.</p>	
75.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non - declared</p>	
76.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) Two residents raised concerns about the fact that; the Local Plan has still not been adopted, and that fact that Michael Gove has chosen to allow two planning appeals which lay in the draft Green Belt. They expressed concern at the volume of development being given consent within the Ward, 970 homes on ST8, 300 on New Lane and 117 on J.R. school field</p> <p>ii) LF raised the receipt of an email from a resident expressing a desire to see community buildings within the parish display the official portrait of Charles III, those who sit on the community building committees will raise this request for them to consider</p> <p>iii) A resident raised concerns about the provision of a VAS on Strensall Road has not been installed, and that now residents are having to cross from the GP's to the Pharmacy to collect prescriptions, the chance of an accident between a pedestrian and speeding vehicle has increased</p> <p>iv) A resident reiterated concerns about the lawfulness of a lean-to carport in Broome Close</p> <p>v) A resident raised concerns about the poor state of repair of the wall on the corner of Avon Drive which encompasses 64 Strensall Road</p>	Cllr's on committees
77.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 20/12/23</u></p> <p>The minutes of 20/12/23 were approved as a true and accurate record of said meeting signed and dated by the Vice Chair.</p>	

78. Finance and Policy Issues:i) To consider the minutes of F& P Meeting 09/01/24

Minutes considered

ii) To consider recommendations from F & P Meeting 09/01/24

The **recommendation** to fund the cost of the topsoil (£110) be granted to The Friends of Huntington Cemetery, It was **Resolved** that; this request has been superseded by the award of Grant funding from the Ward Committee and therefore this recommendation is now redundant

It was **Resolved** to; **Approve** the **recommendation** that; the grants guidance produced by YS be adopted

It was **Resolved** to; **Approve** the **recommendation** that; the Rules for Public Participation supplied by YLCA be adopted

It was **Resolved** to; **Approve** the **recommendation**; the detailed budget for 24/25 provide to the Finance and Policy Committee

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment**HUNTINGTON PARISH COUNCIL****INVOICES PRESENTED FOR PAYMENT 24 Jan 2024**

Noticeboard Company	Bacs	Invoice 21348	1318.80	Approved for payment 15/11/23
RBL	Bacs	Invoice date 18/10/23+donation	200.00	Approved for payment 20/12/23 pd
City of York Council	Bacs	Waste at OP	117.00	Approved for payment 20/12/23 pd
Andrew Hill	Bacs	5 cuts River Bank Inv 8135	1650.00	Approved for payment 20/12/23 pd
Howard Gill	Bacs	Vesper Walk & Stratford Way Inv 2486	900.00	Approved for payment 20/12/23 pd
SLCC	Bacs	Membership	288.00	
Cottage Garden Services	Bacs	Planting gateways Inv 1143	800.00	
Cottage Garden Services	Bacs	G Scheme Hedges Inv 1142	435.00	
PKF Littlejohn LLP	Bacs	External Auditor Inv SB20233115	504.00	
Premier Windows	Bacs	Bus Shelters Jan Inv 122	300.00	
YLCA	Bacs	Chairinf Skills Inv 1346	66.80	
Sleightholm Landscapes	Bacs	Errect and remove 3x Christmas Trees	1128.00	
Noel Winteringham	Bacs	Stratford Way	1728.00	
Yorvik Electrical Ltd	Bacs	3x Christmas Tree lights	1126.38	
WJP Software Ltd	Bacs	Install Website and emails Inv 23-818	1200.60	
York Citizens Advice CAY	Bacs	Oct-Dec 2023 Inv 2023-167	1329.00	
Yorkshire Bank	Bacs	Bank Charges Dec 2023	11.30	
Lorraine Frankland	Bacs	Salary	2070.75	
Lorraine Frankland	Bacs	BT bill Jan	40.64	
Lorraine Frankland	Bacs	Working from home	26.00	2137.39
TOTAL EXPENDITURE			£15,240.27	

INCOME:

Virgin Money	Bank	Gross Interest 08/01/24 statement 243	335.19	
			£335.19	

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest	DD	Clerk Pension	643.97	
Lindsay Ball	Bacs	Outside Caretaker OP Jan 24	354.20	
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP Jan 24	856.31	
			£1,854.48	

Checked and approved by: Councillor M. Duncanson

Cllr's were informed that; CAY have been chased for their reports for quarters 3 and 4 for 2023

Approved

v) To Note Current Financial Situation

Financial Situation Noted.

DB

79. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures

Noted

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Monks Cross	4 x incident	
	Huntington School 14/12	Excluded male is causing issues/behaving threateningly outside the school gates.	
	Heathside 16/12	Youths causing issues in the area X3	16
	Puttstars 22/12	Youths causing a nuisance X4	
	BellFarm Avenue 23/12	Youths causing a nuisance in the area	
	CineWorld 28/12	Youths causing a nuisance in the cinemas and toilets	
ASB- Personal	Vangarde	2 x incident	
	Alderley House 15/12	Issues with neighbour	2
	Monks Cross 16/12	Youths being abusive and trying to start a fight. Egg thrown at the car	
Burglary			0
Drugs			0
Vehicle			0
Theft	Monks Cross	9 x incident	
	Asda	3 x incident	
	Vangarde	1 x incident	
	The Range	2 x incident	
	TKMax	1 x incident	20
	Spar - Brockfield	1 x incident	
	Sainsbury	3 x incident	
Violence	Highthorn Road 8/12	Possible drink spiked, police attended male victim and sample and statement taken	
	Asda 14/2	Male detained for shop lifting and assaulting security staff	4
	Jockey Lane 21/12	2 care workers threatened with violence from patient. Kicked a table over	
	Community Hub 23/12	Male confronted a male official in an aggressive and forcible manner after watching a football match	
Criminal Damage	P&R - Monks Cross 10/12	Toilets and basins filled with paper to cause overflowing	4
	Heathside 17/12	House has been trashed, smashed glass, furniture damage. Daughter was home alone last night. Daughter not responding to telephone calls	
	P&R - Monks Cross 18/12	Damage to vending machines and disabled toilets	
	P&R - Monks Cross 22/12	Damage to hand driers and toilet roll holders. Possible CCTV	

SJ

ii) To Consider any other security related issues

It was noted that the new padlock has been installed to allow out of hours access to the OP defibrillator (SJ thanked by Council members).

80. Huntington Cemetery Committee

i) Update on the management of the cemetery

- It was **Resolved** to approve the Tender Document, NF to put out the Tender Advert
- Fees are to be increased by 5.2% for residents and 10.4% for Non-residents from 01/004/24 all local Funeral Directors have been informed
- MD has been opening the double gates on Sundays to allow visitors access, the feedback appears positive, however MD cannot continue to open on a voluntary basis and the committee are looking to employ someone, the **Recommendation** is to approach JC, in the first instance, with LB being the secondary option and advertising the role should neither accept the additional hour(s), the initial proposal is 1 hour per week It was **Resolved** to **Approve** this recommendation
- The cemetery rules are almost complete there are just two which need some further work
- MD is looking into if the pump can be used in a more cost-effective way and raising some of the footpaths
- We now have a system for replacing benches
- Syringes have been found in the cemetery and this has been reported to the Police
- The friends are in the process of setting up a bank account in order to be able to accept the Ward funding

NF

ii) To Note Current Financial Situation

There is £215,635.00 in the bank of which 150,00.00 has been transferred to a 12-month Treasurers Deposit account to gain higher interest.

81. Asset Management

- i) Open Agenda Item for Community Centres/Halls to present a report
 - a. Huntington Memorial Hall
 - The wiring inspection is on going
 - The Alarm and lighting is tested in house monthly and annually by Kings
 - b. Huntington Community Centre
 - The Large Hall was re-decorated over the Christmas break
 - The blinds need replacing
 - There is about £10,000 in the bank of which £5,000 is contingency funds
 - The Ladies toilets have had a repair to the walls
 - They are looking to advertise on the website
 - c. Orchard Park Community Centre
 - They are meeting next Monday
 - There is Circa £18,000 in the accounts.
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
 - a) Huntington Sports and Social Club
 - There has been a leak in the roof causing internal décor damage
 - b) Yorkshire L.C.A.
 - **Resolved** to book training for 27/04/24, all Cllr's to confirm whether they are able to attend to LF so that booking can be completed
- iii) To Receive Ward Update
 - There have been two VAS installed on North Lane from last year's Ward monies
 - Willow Bank planning application in New Earswick gained consent for 117 dwellings despite objections from the Ward Cllr's
 - CoYC budget papers were released last week, and Library service look as though they maybe cut and other cuts may also be in the pipeline

All
Cllr's
LF**82. Planning and Green Belt Issues**

- i) To Consider Minutes of Planning Committee Meeting via written procedure on 21/12/23
Considered
 - To Consider 23/02257/REMM - Site To The West Of The A1237 And South Of North Lane - It was **Agreed** that the comments sent by the Planning Committee were pertinent
 - The enforcement actions on the Greenhouse at Manor Farm (584 Huntingtin Road), are to be raised at next week's planning meeting
 - KO - addressed comments raised earlier by members of the public in relation to the Local Plan - The CoYC Local Plan was begun in 2017 and by May 2018 it had been sent to the Government for Examination, CoYC Councillor's thought that this would be a quick process, there was a public hearing in 2019. Then COVID hit and meetings went on ZOOM, Natural England commented on the proposal for housing at Strensall Barracks, and then the Travelling community commented on the allocation of land for their community. Because of all these delay's the Green Belt doesn't have as much protection as it should have. All contributors are re-convening in March to discuss the Travellers compliant. SR – commented that; without a Local Plan we don't have the protection for Green Belt, and we should take every opportunity to lobby for this
 - KO – Explained the ongoing planning application situation with 47& 45 Lea Way and the application to demolish one of a pair of semi-detached bungalows, which the Party Wall Act
 - KO - addressed comments raised earlier by members of the public in relation to concern raised about the Carport in Broome Close - it like permitted development.

83.	<u>Amenities</u>	Cllr's on Hall comm.
	i) <u>To consider the minutes of Amenities Meeting 09/01/24</u> The minutes were considered, SJ raised the first recommendation from the minutes under item 40; to purchase Gazebos, as Chair of Amenities she had raised the point for the Gala committee to consider, however LF had taken it as a Recommendation from the Chair in error, this is not to be consider by Full Parish	
	ii) <u>To consider recommendations from Amenities Meeting 09/01/24</u> <ul style="list-style-type: none"> • It was Resolved to approve the Recommendation that; groups who higher the community halls be asked if they wish to participate on the day • It was Resolved to approve the Recommendation that; VAS speed signs be revisited in the 2024/25 budget LF to get revised quotes • It was Resolved to approve the Recommendation that; until a management plan has been received from St Nics, that the Parish Council will continue to manage the bank in the same way, • It was Resolved to approve the Recommendation that LF to get further quotes for comparable equipment, at Garth Road; and these be brought to Full Parish. 	LF
	iii) <u>To Note any issues with regard to Street Cleaning</u> <ul style="list-style-type: none"> • Litter along footpath at the side of the cemetery has been reported to CoYC has as the Litter on the A1237 • Litter on Vanguard has been reported to the management Company 	LF
	iv) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish</u> It was Resolved to ask Cllr Cullwick if he is able to progress the matter with the wall at 64 Strensall Road.	LF
	v) <u>Huntington Riverside Environmental Park</u> No Up-date	LF
	vi) <u>To Note any Footpaths, Highways and/or Traffic Issues</u> Residents have raised concerns about the parking outside the undertakers on Highthorn Road	LF
	vii) <u>To Consider any issues relating to Huntington Parish Council play areas</u> It was Resolved to ask if the drainage work could be carried out at Garth Road during the half-term	LF
84.	<u>Parish Council Administration Issues</u>	
	i) <u>Dates for Diary: Planning Meeting 10/01/24, Amenities Meeting 09/01/24, Finance and Policy Meeting 09/01/24 (at 6.00pm) and Cemetery Meeting 12/03/24</u>	
	ii) <u>To Consider Walk About</u> <ul style="list-style-type: none"> • Resolved: Andrew Drive 30/01/24 at 10am 	
85.	<u>To Confirm Date, Time and Venue of Next Meeting</u> <u>Monthly meeting of Huntington Parish Council to be held Wednesday 21st February 2024 at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.</u> <i>Meeting closed at 8:06pm</i>	