



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 17th April 2024 at 7.08pm.

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor J. Willis (JW), Councillor K. Orrell (KO), Councillor Y. Safder (YS) two members of the Friends of Huntington Cemetery (FoHC), PCSO's and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor A. Hawxby (AH), Councillor S. Phoenix (SP) and Naurin Fatima (NF) - Cemetery Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	19/05/24
DATE TO BE APPROVED:	17/05/23

ITEM	ACTION
14.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor A. Hawxby (AH) and Naurin Fatima (NF); absent due to private commitments Councillor S. Phoenix (SP); no apologise received</p> <p><i>It was resolved</i> to approve all apologies and reasons for absence.</p>
15.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non received</p>
16.	<p><u>To Consider Business from Members of the Public</u></p> <p>Nothing raised</p>
17.	<p><u>To Approve Appointment of the Vice Chairman</u></p> <p>i) <u>To sign Declarations of Office</u></p> <p>No appointment made</p>
18.	<p><u>To fill vacancies on committees and outside bodies</u></p> <ul style="list-style-type: none"> • KO will continue on F &P, and Amenities committees • MR will sit on Cemetery and Planning committees, and River Foss Society and Orchard Park outside bodies (it was <i>Resolved</i> to; increase the number of Parish councillors on Orchard Park to 4)
19.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/05/24</u></p> <p>The minutes of 15/05/24 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>

20. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures

Crime figures have been circulated

ii) To Consider any other security related issues

The PCSO gave an update on Policing within the parish

- He is running a drop in on 03/07/24 from 2:30-3:30 at Orchard Park
- He has been in volved with community Engagement, to prevent 'door knocking' activities
- Reported ASB is down on this time last year
- There has been a stabbing in New Earswick, the perpetrator is being delt with
- A warrant has been issued in New Earswick for class B substances
- St Andrews Church has received a £6,000 police and crime grant
- He has reported the poor visibility at road junctions within the parish (due to overgrown vegetation) to the City of York Council, particularly the Hopgrove roundabout
- There has been an increase in door stopping issues
- LF reported the removal of padlocks at Darwin Close

21. Finance and Policy Issues:

i) To consider minutes of Finance and Policy 17/06/24

Considered

ii) Recommendations from Finance and Policy meeting

Recommendation that; The scoring and final sift of applicants to be invited to interview should take place week beginning 24/06/24, with interviews scheduled for 08/07/24 It was **Resolved to Approve**.

Recommendation that; Councillors be asked to submit any interview questions for the candidates at; before 01/07/2024, It was **Resolved to Approve**

Recommendation that; spending for the successful candidates office equipment (laptop, printer etc.) be agreed by Full Parish, It was **Resolved to Approve**

iii) Approve Annual Governance Statement

It was **Resolved to Approve**

iv) To Approve Accounting Statement (Annual Return 2023-2024)

It was **Resolved to Approve**

v) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

This
item was
taken
before
item 16

vi) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL**INVOICES PRESENTED FOR PAYMENT 19 June 2024**

JMS	Bacs	Inv 804 Grass Open Spaces		966.08	
JMS	Bacs	Inv 805 Garden Scheme		770.00	
Sleightholm	Bacs	Inv 825 Church Yard		852.00	
Sleightholm	Bacs	Inv 825 Garden Scheme		1764.00	
Sleightholm	Bacs	Inv 825 Ograss Open Spaces		462.00	3078.00
Gill & Gill	Bacs	Tree Surgeon Inv 2621		1020.00	
Park Lane	Bacs	Inv 2874 Orchard Park Zipwire		1267.00	
Premier Windows Ltd	Bacs	Inv 651 Cleaning Bus Shelters		300.00	
YLCA	Bacs	Inv 2315 Deputy Clerk		20.00	
Internal Audit Yorkshire	Bacs	Inv 24250000208		450.00	
Yorkshire Bank	Bacs	Bank Charges May 2024		13.70	
HMRC	Bacs	Income Tax		882.03	
Lorraine Frankland	Bacs	Salary		2102.37	
Lorraine Frankland	Bacs	BT bill May		43.85	
Lorraine Frankland	Bacs	Working from home		26.00	2172.22
TOTAL EXPENDITURE				£10,939.03	
INCOME:					
Virgin Money	Bank	Gross Interest 08/06/24 statement 248	421.76		
Cemetery Transfer	Bacs	John Cliffe May	54.77		
Cemetery Transfer	Bacs	Income tax May not received	0.00		
PFK Little John	Bacs	refund	420.00		
			£896.53		
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:					
Nest	DD	Clerk Pension		184.05	
Lindsay Ball	Bacs	Outside Caretaker OP Jun 24		354.20	
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP and Cemetery Gates Jun 24		1,004.61	
				£1,542.86	

Checked and approved by: Councillor M. Duncanson

It was **Resolved** to **Approve**

vii) To Note Current Financial Situation

Noted

22. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a report

- a. Huntington Memorial Hall
 - The AGM is next week
 - There has been some work to the Gas Main outside the building and over the past week British Gas has been to the centre three time because gas could be smelt upon entering, however on the final agreed inspection at 8am on Wednesday, no one else had entered the building, and they are satisfied that the smell is not a gas leak as the system has tested fine on all three occasions
- b. Huntington Community Centre
 - They have a new Wi-Fi provider
 - They are looking into tidying the flagstones at the back as there are a lot of weeds growing through
- c. Orchard Park Community Centre
 - They have completed their annual accounts and sent a copy to LF
 - They are advertising the summer scheme at the Gala
 - The main hall floor is becoming difficult to clean, the installer has suggested using a de-greaser
 - The back garden wall is becoming more unstable, it was **Resolved** to contact the owners via the parish solicitor.

LF

DB addressed the issue raised at a previous meeting by a member of the public, in regards to parish council spending money on the electrical repairs at Orchard Park – all three community buildings belong to the Parish Council and have councillors who sit on their committees from time to time it is necessary for the Parish to fund or part fund repairs to the buildings. The process is that any repairs are raised with F & P who present any recommendations to the Full Parish

- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
Huntington Sports and Social Club
 - The last meeting was cancelled.
- iii) Yorkshire L.C.A.
 - It was **Resolved** to approve appraisal training for DB
 - The last meeting was postponed from 06/06 to 04/07, at Dunnington , which is questionable as the venue is usually a poling station
- iv) To Receive Ward Update
 - There remains some ward funding
 - KO offered his apologise for 17/07 as this clashes with a CoYC meeting
 - The Ward Team are disappointed that there will be no resurfacing work done within the parish in this financial year
 - It has been noted that there are a lot of weeds growing within the parish and these are to be treated within the next two weeks
 - The double yellow lines scheduled for Wenby Grove and Priory Wood Way have just been done
 - The white lines to the pelican crossing near Sainsburys need re-doing
 - KO was asked if there is a date for commencing the pelican crossing near the cemetery – no date as yet.

KO

23. Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held 15/05/24
 - Noted
- ii) To Consider any further Planning and Green Belt issues
 - DB spoke at CoYC planning meeting in regards to the Island application, it was accepted that the application is within the Green Belt, however this application was approved citing special circumstances having been met
 - The Wilberfoss Trust building, the applicant has lost their planning appeal, and the planning department are awaiting the builders next proposal
- iii) Management of Green Spaces
 - Non raised

24. Amenities

- i) To Note any issues with regard to Street Cleaning
Non - raised
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish
Non - raised
- iii) To Note any Footpaths, Highways and/or Traffic Issues
Non - raised

25. Huntington Cemetery Committee

- i) Update on the management of the cemetery
PH read a prepared statement on behalf of the FoHC

126. In regards to the promised report investigating the event which took place in April 2023, when an attempt to enforce rule 10 was made, this report which still hasn't materialised, PH also commented on the current company tasked with maintaining the grass at the cemetery and their lack of progress in getting on top of the grass and

the state that they are leaving the cemetery where they have attempted to cut grass, dry dead cuttings blowing about and piles of cutting left on site.

- DB has asked SR for a copy of the draft report, it was **Resolved** that LF be asked to follow this request with an email asking if he is able to provide any of the draft report he has produced so far
- It was **Resolved** to; meet with the maintenance team at the cemetery urgently to point out the priorities, including strimming around graves, removing cuttings, and for them to provide a method of work to illustrate how they intend to achieve this
- It was further **Resolved** that should this not happen in a timely manor and the committee remain dissatisfied then LF would contact the two contractors identified to replace them beginning with Noel Winteringham
- The asbestos has been removed
- There have been problems with moles, but this is being delt with
- Cottage Garden Service have been treating the Marestail
- The benches still need removing from site
- The flooding seems to have been resolved
- The pump is working well, and the electric are being monitored
- They are going to lift some of the footpaths which were submerged and install a permeable membrane
- A quote for £295 +VAT from Kings has been accepted for flood lighting

ii) To Note Current Financial Situation

It was **Resolved** that; the priority was to change the bank details to: Huntington Parish Council – Cemetery Committee. As a matter of urgency.

Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 26/06/24, Amenities Meeting 01/07/24, Finance & Policy 09/09/24
- ii) and Cemetery Meeting 10/09/24, 10/12/24 & 11/03/25

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 17th July 2024 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:59pm

FoHC were asked to leave whilst the contractor was discussed

FoHC re-entered