



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 15th May 2024 at 7.08pm.

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| PRESENT: | Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor J. Willis (JW), Councillor A. Hawxby (AH), Councillor Y. Safder (YS) five members of the Friends of Huntington Cemetery (FoHC), two PCSO's Naurin Fatima (NF) - Cemetery Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO |
| APOLOGIES: | Councillor K. Orrell (KO), Councillor S. Phoenix (SP) and Councillor S Rawlings (SR) |
| CIRCULATION: | To attendees, apologies and other all members of the Parish Council |
| MINUTES PREPARED BY: | Lorraine Frankland |
| DATE (Draft): | 19/05/24 |
| DATE TO BE APPROVED: | 19/06/24 |

| ITEM | ACTION |
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| 1. | <p><u>To Accept Apologies and Reasons for Absence</u> KO due to; family commitments SP due to; work commitments and SR due to; private commitments <i>It was resolved to</i> approve the apology and reason for absence.</p> |
| 2. | <p><u>To Note Declaration of Interests</u> i) <u>To sign Declarations of Office</u> Declaration of Office signed ii) <u>To Note Registrations of Interests forms have been issued to all those in attendance who have expressed a wish to become a Parish Councillor as a part of the 'New Councillor', pack</u> Noted iii) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non received</p> |
| 3. | <p><u>Minutes: To sign the minutes of the Monthly Parish Council Meeting held on 17/04/24</u> The minutes of 17/04/24 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p> |
| 4. | <p><u>To consider the co-option of Councillors</u> <u>Declaration/s of Office.</u> Mark Gowland was co-opted as a Parish Councillor and duly signed the declaration of Office</p> |
| 5. | <p><u>Policing and Security Matters</u> i) <u>To Note NY Polices update in regards to Crime figures</u> Considered ii) <u>To Consider any other security related issues</u></p> <ul style="list-style-type: none"> • The PCSO team are looking to create drop-in sessions for the Parish • There has been a drop in ASB (in part due to the wet weather), however there has been a lot of background work going on to reduce ASB |

Mark Gowland, FoHC & PCSO's left the meeting for pt. of this item

- PCSO's to liaise with LF about any future drop in sessions
- Local Business are displaying anti-burglary notices
- The Police are now recruiting PCOS's once again
- The New Chief Constable is now in post having transferred from South Yorkshire
- They are also doing extra work to combat retail crime
- A new Code of Conduct has been adopted

7.

Finance and Policy Issues:i) To Approve Annual Governance Statement

Deferred until 19/06/24

ii) To Approve Accounting Statement (Annual Return 2023-2024)

Deferred until 19/06/24

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

| HUNTINGTON PARISH COUNCIL | | | | |
|---|------|--|----------|-------------------|
| INVOICES PRESENTED FOR PAYMENT 15 May 2024 | | | | |
| Foss Internal Drainage Board | DD | Drainage Charge | | 4.04 |
| City of York Council | Bacs | OP Commercial Bin | | 123.75 |
| JMS | Bacs | Inv 789 Grass Open Spaces | | 483.04 |
| JMS | Bacs | Inv 790 Garden Scheme | | 375.00 |
| Sleightholm | Bacs | Inv 810 Church Yard | | 426.00 |
| Sleightholm | Bacs | Inv 810 Garden Scheme | | 1056.00 |
| Sleightholm | Bacs | Inv 810 Ograss Open Spaces | | 300.00 |
| Scribe (Starboard Systems) | Bacs | Inv 5891 | | 1209.60 |
| Eddy Leisure Ltd | Bacs | Inv 2301 Gala rides deposite | | 600.00 |
| Yorkshire Bank | Bacs | Bank Charges Apr 2024 | | 9.20 |
| HMRC | Bacs | Income Tax | | 2318.18 |
| Lorraine Frankland | Bacs | Salary | | 2055.57 |
| Lorraine Frankland | Bacs | BT bill Apr | | 45.82 |
| Lorraine Frankland | Bacs | Working from home | | 26.00 |
| Lorraine Frankland | Bacs | Microsoft | | 59.99 |
| Gill & Gill | Bacs | Tree Surgeon Inv 2604 | | 3240.00 |
| TOTAL EXPENDITURE | | | | £12,332.19 |
| INCOME: | | | | |
| Virgin Money | Bank | Gross Interest 08/05/24 statement 247 | 180.57 | |
| Cemetery Transfer | Bacs | John Cliffe Apr | 54.77 | |
| Cemetery Transfer | Bacs | NF Income tax | 104.00 | |
| City of York Council | Bacs | Precept 01/04/24-30/09/24 | 86794.50 | |
| | | | | £87,133.84 |
| INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS: | | | | |
| Nest | DD | Clerk Pension | | 184.05 |
| Lindsay Ball | Bacs | Outside Caretaker OP Mar 24 | | 354.20 |
| John Cliffe | Bacs | Street Cleaning/Outside Caretaker OP and cemetery Gates Mar 24 | | 925.28 |
| | | | | £1,463.53 |

Checked and approved by: Councillor M. Duncanson

Cllr's were informed that; a late invoice from H Gill for tree work was £3,240.00, it was **Resolved** to pay this invoice**Approved**v) To Note Current Financial Situation

Noted

8.

Asset Managementi) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

- The AGM has been postponed until June
- A Car Entered the car park at speed, the committee has decided to re-paint the markings within the car park and add new signage

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| | <ul style="list-style-type: none"> • DB to request a copy of the end of year accounts b. <u>Huntington Community Centre</u> <ul style="list-style-type: none"> • They have not had a meeting recently as they only meet quarterly <u>Orchard Park Community Centre</u> <ul style="list-style-type: none"> • They were used as a polling station on 02/05/24 and those using the building left it in a state, and only half the polling booths have been collected • They have commissioned someone to replace the two back, fire doors • They have fitted plastic safety guards on all the doors • It is hoped to fund summer activities at the centre with a grant of £600 from Ward funds ii) <u>To Receive Reports from those Councillors who have nomination rights to Outside Bodies:</u> <u>Huntington Sports and Social Club</u> <ul style="list-style-type: none"> • There hasn't been a meeting since last month. iii) <u>Yorkshire L.C.A.</u> <ul style="list-style-type: none"> • The next meeting is on 06/06/24 at Dunnington iv) <u>To Receive Ward Update</u> <ul style="list-style-type: none"> • LF made a request that future Ward poster don't have a black background as this uses a lot of ink when printing them off • DB asked if the Benefit Bus could call in Huntington | DB |
| 9. | <p><u>Planning and Green Belt Issues</u></p> <p>i) <u>To Consider Minutes of Planning Committee Meeting held via written procedure 03/04/24 and in person on 24/04/24</u> Considered</p> <p>ii) <u>To Consider any further Planning and Green Belt issues</u> DB to represent the Parish Council at the Planning Meeting at West Offices in relation to the Island application</p> <p>iii) <u>Management of Green Spaces</u> The wildflower area on Yearsley Green has been mowed once again</p> | DB LF |
| 10. | <p><u>Amenities</u></p> <p>i) <u>To consider minutes of Amenities meeting held on 30/04/24</u> Considered</p> <p>ii) <u>Recommendations from Amenities meeting</u> Recommendation that; John Cliff be asked to carry out a small amount of outdoor maintenance at Orchard Park Resolved to Approve</p> <p>Recommendation that; LF approach a forth company to obtain a further quote for the play equipment at Garth Road. Resolved to Approve</p> <p>iii) <u>To Note any issues with regard to Street Cleaning</u> Non raised</p> <p>iv) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish</u> Non raised</p> <p>v) <u>To Note any Footpaths, Highways and/or Traffic Issues</u> LF to write to Primary School about car parking at drop off and pick up times</p> | LF LF |
| 11. | <p><u>Huntington Cemetery Committee</u></p> <p>MD gave a report on behalf of the Cemetery Committee: MD began by informing Councillors that NF had suffered an injury, the whole Parish council wished NF a speedy recovery</p> <ul style="list-style-type: none"> • It was noted that; the remains £219,5558.00 across the committees accounts which is approximately £3356 more than last month | LF |

- MD noted that the cemetery looks particular good thanks to the help of the Friends who have planted some olive trees, wisteria along the garage and the rockery looks wonderful
- They have obtained three quotes to remove the asbestos, which s going to be removed next week
- The mole problem has returned, and NF has contacted the contractor who deals with this issue
- Maticulas Gardens have given back word on the contract and the committee is in the process of following up on the second-choice contractor (York Garden Services)
- GP drains have been back on site and will be back again this Thursday and Friday
- DJ proposed, JW seconded and the Full Parish Council **Resolved to Approve** the suspension of the scheme of delegation *item D. CEMETERY COMMITTEE section 4.DELEGATION AND RESPONSIBILITY part 7) Any major expenditure over £1,500 shall be approved by Huntington Parish Council* so that the drainage work can be undertaken.
- They are able to sell double graves once again as the ground has finally dried out somewhat

Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 05/06/24, Amenities Meeting 01/07/24 and Finance & Policy 10/06/24 and Cemetery Meeting 12/06/24, 10/09/24, 10/12/24 & 11/03/25

To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 19th June 2024 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington. **Meeting closed at 8:05pm**