



**Minutes of the Finance and Policy Committee Meeting held on Monday 11th December 2023 in
 Huntington Community Centre at 7.00 pm**

PRESENT:	Councillor Y Safder (YS), Councillor D Geogheghan-Breen (DB), Councillor K Orrell (KO), Councillor A. Hawxby (AH), a member of the public and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	Councillor D Jobling (DJ) and Councillor S Jobling (SJ)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	19/12/2023
DATE TO BE APPROVED:	20/12/2023

ITEM		ACTION
20.	<u>To Note Apologies for Absence</u> Councillor D Jobling (DJ) and Councillor S Jobling (SJ); absent due to AL <u>It was resolved to</u> approve all apologies and reasons for absence.	
21.	<u>To Note Declarations of Interest:</u> <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non declared.	
22.	<u>To Elect a Chair for the Finance and Policy Committee</u> KO nominated YS and DB Seconded the nomination of YS, YS was duly elected Chair of the Finance Committee	
23.	<u>To consider the presentation on the New Website by James Proctor of WJP Software Ltd</u> The committee were informed that Mr Proctor had sadly slipped and broken his knee, he has arranged for a colleague to attend in his stead on 18/12/23 It was resolved by the committee to delegate this responsibility to the Website sub-committee which will meet on 18/12/23, an invitation will be extended to all councillors to attend any recommendations from the sub-committee will go before Decembers Full Parish meeting	All Cllrs
24.	<u>To Consider the salaries of the Parish Clerk and the Cemetery Clerk</u> It was Resolved to; Recommend that; both LF and NF be appointed to 'scale point 24', backdated to 01/04/2023 It was Resolved to; Recommend that; both caretaker at Orchard Park and the Street Cleaner be appointed to 'scale point 7', from 01/04/2024 (subject to the 2024 pay increase)	LF left the meeting
25.	<u>To review the TUPE situation in regards to the Burial/Cemetery Clerk</u> It was Resolved that YS and DJ would take this forward after the resignation of DS, LF to forward any email exchanges with DS to YS and DJ.	YS,DJ LF
26.	<u>To Consider the Scheme of Delegation incorporating Committee Terms of Reference in regards to the Cemetery</u> It was Agreed that; as the Cemetery Committee has been unable to meet this will be carried forward to the January F & P meeting.	

- YS will Ask the Friends of Huntington Cemetery for a copy of their rules,
- YS will also raise the issue of the future to the Cemetery Lawnmower at the next Cemetery Meeting

YS
YS

27. **To Consider draft policies and delegate responsibilities for development of draft policies to committee members**

It was **Agreed** that; this will be carried forward to the January F & P meeting.

28. **To Consider the appointment of an Internal Auditor for 2023/2024**

It was **Resolved** to; **Recommend** that; Safia Kauser Internal Audit Yorkshire be appointed as Internal Auditor

29. **To Consider the budget for 2024/2025**

It was **resolved** to; create a more detailed budget for 24/25 at the January meeting

It was **Recommended** that; the quote for the drainage at Garth Road be put before the Full Parish

30. **To Consider the precept for 2024/2025**

It was **Resolved** to; **Recommend** that; a 20% increase in precept be applied

31. **To Confirm Date, Time and Venue for Next Finance and Policy Committee Meeting**

Next Finance and Policy Committee Meeting to be held on Monday 9th January 2024 at **6:00pm** at Huntington Community Centre, 26 Strensall Road, Huntington, York YO32 9RG
Meeting closed at 9:05pm

Minutes of the Website sub-committee Meeting held on Monday 18th December 2023 in Huntington Community Centre at 7.00 pm

PRESENT:	Councillor Y Safder (YS), Councillor D Geogheghan-Breen (DB), Councillor K Orrell (KO), Councillor A. Hawxby (AH), Councillor D Jobling (DJ) and Councillor S Jobling (SJ) a member of the public, Steve and Ashley from WPPS and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	18/12/2023
DATE TO BE APPROVED:	20/12/2023

ITEM		ACTION
1.	A presentation followed by a question-and-answer session was given by Steve and Ashley from WJPS. <ul style="list-style-type: none"> • After the representatives from WJPS left the meeting it was Agreed to Recommend to Full Parish to; go ahead with the package quoted for by WJPS 	