



Minutes of the Amenities Committee Meeting held on Tuesday 4th July 2023 in Huntington Community Centre at 7.00 pm

PRESENT:	Councillor D. Geogheghan-Breen (DB), Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor K. Orrell (KO), Councillor J. Willis (JW) and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	14/07/2023
DATE TO BE APPROVED:	05/09/2023

ITEM		ACTION
1.	<p><u>To Elect Chair and Vice Chair</u></p> <p>SJ was nominated for the position of Chair by DJ and seconded by KO there were no other nominations, and the nomination was approved unanimously. DB was nominated for the position of Vice Chair by DJ and seconded by KO there were no other nominations, and the nomination was approved unanimously.</p>	
2.	<p><u>To Note Apologies for Absence</u></p> <p>All Cllr's in attendance.</p>	
3.	<p><u>To Note Declarations of Interest:</u></p> <p><u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non raised.</p>	
4.	<p><u>To Discuss Actions and Approve Minutes of Amenities Committee meeting held 02/05/23</u></p> <ul style="list-style-type: none"> • Item 65 from the previous minutes was corrected from DB to SJ. • DJ has confirmed the Skip order for the Gala <p>The Minutes were approved as a true and accurate record of said meeting signed and dated by DJ.</p>	
5.	<p><u>To Consider progress and matters outstanding with the 2023 Gala</u></p> <ul style="list-style-type: none"> • SJ informed the meeting that; the committee was having a couple of problems regarding the M.C.; St Andrews Church has loaned a sound system NW has volunteered to help set this up • Stall holders are encouraged to come after 10:30am once the Marquee is set and stall can be set up both inside and outside the Marquee • SJ asked for a volunteer to help Cllr AH with the car parking as people tend to ignore the reserved parking restrictions. KO volunteered to help. • SJ listed the running order for events in the Marquee and all the attractions outside on the field • SJ asked that all councillor whether in attendance on the day or not make a donation to the refreshment stall • A decision on the amounts of hot and cold drinks will be deferred until there is a weather forecast available for the day 	<p>NW</p> <p>KO</p> <p>All Cllr's</p> <p>SJ, DJ</p>

	<ul style="list-style-type: none"> • Cheques for the skips and marquee hire will need to be available for payment on the day • The black rubbish bins need collecting from the boiler house at Huntington Community Centre • There needs to be refreshments available for the Performers and Classic Car owners 	LF DJ Gala Committee
6.	<p><u>To Consider General Maintenance:</u></p> <p>i) <u>To Note any issues with regard to Street Cleaning</u> There maybe an issue with litter especially near the Secondary School LF to check on 19/07/23 and request a litter pick if necessary</p> <p>ii) <u>To Discuss Any Other Issues relating to General Maintenance of Huntington Parish</u> It was noted that; the hedge on New Lane near the Barratts development need cutting however this is an issue for the Barratts Maintenance Team and is not likely to be cut until September, as per current legislation.</p>	LF
7.	<p><u>To Note any Footpaths, Highways and/or Traffic Issues</u></p> <p>i) It was noted that; Virgin Media were installing fibre optics on New Lane opposite the cemetery</p> <p>ii) The Speed Watch Team monitored New Lane for an hour and between 350-360 vehicles passed by with 30 of these exceeding the speed limit of 30mph and one car traveling at 40mph, the result were submitted to the Police.</p>	
8.	<p><u>To Consider any issues relating to Huntington Riverside Environmental Park</u></p> <p>i) JW is to ask the committee at their next meeting for an update on the interpretation sign</p> <p>ii) JW is to take to the meeting the news that there is a fallen tree .</p>	JW JW
9.	<p><u>To Consider Open Spaces</u></p> <p>i) SJ asked that the access gate from the preschool to the car park be cleared as it has become overgrown. Recommended that; LF arrange for this work to be done over the summer break</p> <p>ii) LF informed the meeting that; Noel Winteringham's team has cut the top and the front of the rose hedge at the Wetlands Stratford Way, however the hedge needs to be much shorter as it has grown considerably this year and the back needs cutting, additionally the lady from the neighbouring bungalow had been in touch about the nettles and brambles which have taken over, LF commented that the change between March (when the area was last inspected) and now is quite considerable Recommended that; LF arrange for this work to be undertaken by Noel Winteringham</p> <p>iii) LF informed the meeting that Barry Earnshaw had been in touch about running a fair in the Parish LF informed him that; the situation hasn't changed, and the Parish Council doesn't have any land which is suited to the running of a fair ground. He was expressing interest in the land on New Lane opposite the Youth Centre, but LF doesn't have any information on the lands ownership, and couldn't pass this along in the event that she did without first getting the landowners consent</p> <p>iv) The Cemetery Gate were left open the other evening and DJ wanted this minuting for the record.</p>	LF LF NF
10.	<p><u>To Consider Play Areas</u></p> <p>LF asked if there were any planned activities over the summer at Orchard Park, SJ said that; there were non planned however LF would have to confirm the York City Knights about any football activities</p> <p>DJ asked LF to chase the letter from the solicitors in regards to the wall at Orchard Park which is being damaged by vegetation from the neighbouring property.</p>	LF LF

11. **To Receive an update on the Garden Scheme**

LF informed the meeting for the record that her father is to be placed on the gardening scheme for the cutting of his lawn in the rear garden, additionally the gardeners will be weeding whilst on site for one hour which will be paid for by her father

12. **To Consider Any Further Issues within the remit of the Amenities Committee:**

i) SJ brought to the committees attention an incident were a family group having a picnic had been asked to leave because the gates were to be closed, the group had refused to leave and in addition a complaint had been received about the noise generated by the group after the normal closing time. The caretaker did not meet with any threat; however, they were unable to persuade the family to leave, therefore the caretaker left and returned about half an hour later and the family had gone:

- It was **Recommended** that; this be looked at by the HR sub-committee under, the Parish Councils duty of care
- It was **Agreed** that; LF would re-convey to both caretakers that; should they feel under any threat at any time they must remove themselves from the situation if possible and that they should call 999 and report the matter and inform their line manager of the incident
- It was further **Recommended** that; the Caretakers should have proper PPE (work foot ware, wet weather coat and a high vis vest for summer)

ii) JW has received a request for an additional planter outside the chemists, she commented that they are looking after the original two that were placed there

- It was **Recommended** that; an additional planter outside the chemists be put for approval at the Full Parish

13. **To Confirm Date, Time and Venue for Next Amenities Committee Meeting**

Next Amenities Committee Meeting to be held on Tuesday 5th September 2023 at 7:00pm at Huntington Community Centre, 26 Strensall Road, Huntington, York YO32 9RG
Meeting closed at 8:05pm