

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 22nd
February 2023 at 7.00pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor K. Glover (KG), Councillor M. Duncanson (MD), Councillor A. Hawxby (AH), Councillor S. Jobling (SJ), Councillor J. Willis (JW), Councillor C. Hillman (CH), Councillor K. Orrell (KO), Councillor D. Smith (DS), Naurin Fatima (NF) - Burial Clerk, and RFO, Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor J Badenhorst (JB), Councillor G. Shann (GS), Councillor J. Shann (JS), and Councillor N. Watkins (NW),
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	03/03/23
DATE TO BE APPROVED:	15/03/23

ITEM	ACTION
<p>112. <u>To Accept Apologies and Reasons for Absence</u> Councillor J Badenhorst (JB) and Councillor N. Watkins (NW); absent due to work commitments Councillor G. Shann (GS), Councillor J. Shann (JS); absent due to private commitments <i>It was resolved to</i> approve the apology and reason for absence.</p>	
<p>113. <u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> DB, MD and CH declared an interest in HSSC item 117 iii)</p>	
<p>114. <u>To Consider Business from Members of the Public</u> Non raised</p>	
<p>115. <u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/01/2023</u> The minutes of 18/01/2023 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	
<p>116. <u>Minutes: To sign the minutes of the Extraordinary Parish Council Meeting held on 10/01/23</u> The minutes of 10/01/2023 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	
<p>117. <u>Finance and Policy Issues:</u> i) <u>To Approve an Internal Auditor</u> It was hoped a quote from the Internal Auditor would be available for HPC to enable councillors to make a decision at this meeting, however this has not arrived. It was Agreed to; hold a F&P meeting on or before 8th March so that this can be considered and come before the Parish Council as a recommendation</p>	

ii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation this item is to be carried forward to 15/03/23 as the Clerk cannot access the financial records as they are still with the outgoing RFO

iii) To Approve Invoices Presented for Payment

<u>INVOICES PRESENTED FOR PAYMENT 22 February 2023</u>			
Yorvic	Bacs	Christmas Lights	£1,051.03
Andrew Hill	Bacs	5x Grass Cuts at River Foss	£1,650.00
Complete Business	Bacs	Photocopier December 2022	£15.97
Minster Alarms	Bacs	Extra CCTV work at Orchard Park	£2,384.40
City of York Council	Bacs	Land rent Garth End	£10.00
City of York Council	Bacs	Land rent Vesper Walk	£10.00
City of York Council	Bacs	Land rent Huntington Road	£10.00
City of York Council	Bacs	Land rent Kingsclere	£10.00
River Foss Society	Bacs	Annual Subscription	£28.00
YLCA	Bacs	Training webinar	£25.00
YLCA	Bacs	4 x Training webinar	£120.00
York City & Dist Model Eng	Bacs	Deposit for model railway	£125.00
HMRC	Bacs	PAYE	£401.40
Mrs L Frankland	Bacs	Clerk salary + part home as office Feb 2023	£1,475.71
Mrs L Frankland	Bacs	Part use of home as office Feb 2023	£26.00
Yorkshire Bank	DD	Bank Charges Feb 2023	£10.70
TOTAL EXPENDITURE			<u>£7,353.21</u>
<u>INCOME:</u>			
Bank		Gross Interest	£164.64
City of York Council	Bacs	Double Taxation Claims 22/23	£13,885.01
			<u>£14,049.65</u>
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Nest Pensions	Bacs	3x mths Clerk Pension	£159.81
Lindsay Ball	Bacs	Outside Caretaker OP Jan 2023	£391.00
John Cliffe	Bacs	Street Cleaning Jan 2023	£316.25
John Cliffe	Bacs	Outside Caretaker OP Jan 2023	£434.70
			<u>£1,301.76</u>

Areas shown in green supplied by outgoing RFO

Invoices Checked and Approved By:

Councillor M. Duncanson

Approvediv) To Note Current Financial Situation

- The Parish Clerk is still awaiting the banking, HMRC and VAT logins and details, it is hoped this will be resolved next week, as the Clerk and outgoing RFO have just returned from AL
- It was brought to HPCs attention that; the hot water heater at the Bowls Club, which is used for making hot drinks has broken, they are currently using several kettles. It will cost £500 to repair and £600 to replace. As the centre is being advertised and used as a Warm Hub, it is important that this is remedied. It was proposed by JW and seconded by MD that a grant for £600 be given to the Club to replace the water heater this was **Approved** by the Full Council
- HSSC have made a request for £2,000 which represent 50% of the cost of removing the spoil (£4,000) which has been on site since the new drainage was installed on the field. It is then proposed to plant some trees in the area. DJ proposed and KO seconded the request, this resolution was carried those councillors declaring an interest took no part in the item, it was therefore **Approved**

Financial Situation Noted.

118. Policing and Security Mattersi) To Note NY Polices update in regards to Crime figures

The report has not been received as yet

ii) To Consider any other security related issues

Non raised.

119. Huntington Cemetery Committeei) Update on the management of the cemetery

- The committee is to enforce the rules of the cemetery in particular rule 10, item/tributes will be removed from identified graves and stored for a period of three months so that relatives can reclaim them, the committee are going to meet on site at the beginning of March to identify those greaves which need attention
- CH is working with NF to try and resolve the issue of greaves being submerged during wet weather
- The new cabinet is installed
- There have been 5 cremated remains and 2 Burials

The
Committee
&NF

CH &
NF

120. Asset Managementi) Open Agenda Item for Community Centres/Halls to present a reporta. Huntington Memorial Hall

They are meeting tomorrow to review the Trustees Form

b. Huntington Community Centre

The Joiner has met with the Centre Manger and Centre Chair and is going to provide a report. The next meeting is scheduled for 20/03/23

c. Orchard Park Community Centre

- Minster Alarms have fitted 3 new cameras, though the centre is still without Wi-Fi
 - Preschools second OFSTED has been rated as Good, with some outstanding areas
 - Assured Fire are still trying to repair the fault in the Disabled Toilet
 - They have had two smart meters fitted
 - A new group Hula Fit starts soon
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
- a) Huntington Riverside Environmental Park
- They have cleared the paths and taken the branches back, and stacked them for wildlife
 - The pond is to be done in the next two weeks
 - Peter has cut up a tree which had died
- b) Huntington Sports and Social Club
- The hedge is to be cut within the next few weeks
- c) Yorkshire L.C.A.
- Their next meeting was via Zoom so that officers don't have to travel to meetings in bad weather, however DB could not get on the meeting as it kept dropping out
- iii) Ward Update
- No update

121. Planning and Green Belt Issuesi) To Consider Minutes of Planning Committee Meeting held 01/02/23

The minutes were considered.

The CIL is out for consultation, in theory the Parish should be entitled to are greater percentage of the money as we have a Parish Neighbourhood Plan than with the 106 agreements and we should have input into how it is spent

ii) Management of Green Spaces

The wildflower areas have been turned over and the seeding is underway.

122. Amenities

- i) To Note any issues with regard to Street Cleaning
North Lane was particularly bad with litter in the hedge bottom
- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish
Non-raised
- iii) To Note any Footpaths, Highways and/or Traffic Issues
The area near the GP's surgery where the wooden bollards have been installed requires the contractor to return and remove all the rubble and waste the install caused which has been left on the verge
- iv) To Consider any issues relating to Huntington Parish Council play areas
LF has to reschedule the meetings with the drainage companies as her car broke down and she was unable to get to site.
- v) Gala (2023)
 - SJ has sourced two rides from a company in Boroughbridge; Toy Set carrousel which has trains and cars etc and a Chair Swing

LF

123. Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 01/03/23, Amenities Meeting 07/03/23, F&P (subject to Cllr's availability) 08/03/23

124. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 15th March commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.
Meeting closed at 8:32pm