

HUNTINGTON PARISH COUNCIL

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**Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 21st
December 2022 at 6.30pm.**

PRESENT:	Councillor D. Geogheghan-Breen (DB), - Chair, Councillor D. Jobling (DJ), Councillor S. Jobling (SJ), Councillor J. Shann (JS), Councillor A. Hawxby (AH), Councillor J Badenhorst (JB), Councillor J. Willis (JW), Councillor C. Hillman (CH), Councillor G. Shann (GS), Councillor K. Glover (KG), Councillor M. Duncanson (MD)Naurin Fatima (NF) - Burial Clerk, Gill Chivers (GC) – RFO and Lorraine Frankland (LF) - Parish Clerk
APOLOGIES:	Councillor K. Orrell (KO), Councillor D. Smith (DS) and Councillor N. Watkins (NW)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	30/06/21
DATE TO BE APPROVED:	21/07/21

ITEM	ACTION
84.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor K. Orrell (KO); absent due to another meeting Councillor D. Smith (DS); absent due to illness Councillor N. Watkins (NW); absent due to work <u>It was resolved to</u> approve the apology and reason for absence.</p>
85.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> DJ and SJ declared an interest in item 88 ii) and took no part in this item.</p>
86.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) The Salt Bin has been installed on New Lane ii) SJ has tried numerous times to gain access to the Garth to discuss the offer of a Warm Hub, they hold a coffee morning alternate Thursdays but thus far SJ has had no success meeting with the manager.</p>
87.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 16/11/22</u></p> <p>The minutes of 16/11/22 were approved as a true and accurate record of said meeting signed and dated by Chair.</p>
88.	<p><u>Finance and Policy Issues:</u></p> <p>i) <u>To consider minutes of Finance and Policy meeting held on 28/11/22</u> Minutes considered ii) <u>Recommendations from Finance and Policy meeting</u> The RECOMMENDATION that; a) Orchard Park Caretakers receive a 10% increase as at 01/04/23 to £12.65 per hour and b) following from current increases, a 10% increase be included in the budget for the Clerk and RFO as at 01/04/23 to £17.24 per hour (or the closest NALC rate yet to be agreed). <u>Resolved to Agree</u></p>

Precept increase put to the vote the majority vote **RECOMMENDATION** that; a 10% increase be requested i.e., £144658 for the year 2023/2024. JB proposed DB seconded unanimously carried **Resolved to Agree**

RECOMMENDATION that; James Mackman be asked to remain as Internal Auditor for 2022/23. **Resolved to Agree**

Funding Request from **18th York St Andrew's Guides** Request for the organisation. **RECOMMENDATION** that; a 137 Payment of £400 be granted. **Approved**

Warm Hub Funding: RECOMMENDATION that; Huntington Community Centre advertise as a warm hub from 10 to 12 on Monday mornings from 9 January. HCC website and run over January/February/March as a trial. **Approved**

The minutes were signed as a true record by DB

iii) To Note Monthly Bank Reconciliation Report
Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL

INVOICES PRESENTED FOR PAYMENT 21 DECEMBER 2022

Complete Business	Bacs	Photocopier November 2022	15.97
Noel Winteringham	Bacs	Annual Maintenance Fergusson/Stratford Way	1728.00
Cottage Garden Services	Bacs	Clearing/planting planters/troughs	750.00
Stoneplan Ltd	Bacs	Clearing and refilling salt bins x 17	576.00
H'ton Environmental Park	Bacs	Half year grant	1000.00
PKF Littlejohn	Bacs	External Audit fee - Intermediate Audit	720.00
Citizens Advice York	Bacs	3 x one quarter outreach service	3613.50
Information Commissioner	DD	Data protection renewal fee	35.00
HMRC	Bacs	PAYE December 2022	867.12
Mrs L Frankland	Bacs	Clerk salary + part home as office Dec 2022	1475.71
Mrs L Frankland	Bacs	Part use of home as office Dec 2022	26.00
Mrs G H Chivers	Bacs	RFO salary Dec 2022	625.23
Mrs G H Chivers	Bacs	Use of home as office Dec 2022	20.00
Yorkshire Bank	DD	Bank Charges Nov 2022	12.90
TOTAL EXPENDITURE			<u>£11,465.43</u>

RECOMMENDATION FROM F & P Meeting 28 November 2022:

18th York St Andrew's Guides	137 Payment	<u>£400.00</u>
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INCOME:

H'ton Sports Club	Bacs	Summer Gala Bar	<u>400.00</u>
H'ton Allotments Assoc	Cq	Half year rent allotments	<u>125.00</u>
Virgin Money	Bank	Gross Interest	<u>175.01</u>
			<u>£700.01</u>

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Sage Software	DD	Accounting	33.00
Nest	DD	Clerk Pension	53.27
Lindsay Ball	Bacs	Outside Caretaker OP	333.50
John Cliffe	Bacs	Street Cleaning	373.75
John Cliffe	Bacs	Outside Caretaker OP	446.25
			<u>£1,239.77</u>

Invoices checked and approved by Councillor J. Willis

Addition late invoice received: Stoneplan £144 gross at Darwin Close

Approved

v) To Note Current Financial Situation

GC informed the meeting that; a grant from Tesco's (pick up the park) for £500 has been received

£400 from HSSC has been received this is to be split between the three agreed charities.

89. Resignation of RFO

Chair explained RFO had resigned, and the Parish Council needed to make a decision on how we fill the vacancy.

Chair reported the Clerk had expressed an interest in the RFO role.

After discussion it was **Agreed** the PC needed to take further advice from YLCA on actions needed to be taken as a result of the RFO resignation.

It was **Resolved** that; a Special Parish Council be convened once advice was received from the YLCA

GC,NF
& LF
6:50pm
left the
meeting

90. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures

Noted

ii) To Consider any other security related issues

There still remains an issue with obstructive parking on New Lane

GC,NF
& LF
7:40pm
entered
the
meeting

91. Huntington Cemetery Committee

i) Update on the management of the cemetery

- There remains an issue with the drainage, NF met with a drainage company on site to try and formulate a plan to resolve the issue
- The committee are meeting on 17/01/23
- The quote for the repairs for the tractor was **Approved** by HPC
- They are holding a meeting in the New Year to identify which graves need to be addressed, who by and how this work will be undertaken.

92. Asset Management

i) Open Agenda Item for Community Centres/Halls to present a report

a) Huntington Memorial Hall

They are holding a meeting tomorrow, the website has been suspended as they are operating at near full capacity

b) Huntington Community Centre

There has been an improvement in the level of bookings and income and expenditure has balanced which during the quite period is good

The fridge has been replaced

The blinds are going to be replaced

They are looking into replacing the dividing doors with the joiner

Tiles on the roof have slipped, the roofer will fix when he has availability and the weather permits

The centre is closed for three weeks with the exception of some private bookings

c) Orchard Park Community Centre

They are going to fit radiator valves

The Pre-school has had its AGM

It was agreed to allow AH and JB to fit the hook for holding the outside doors as LF is struggling to find someone to do the work and gain access to the building when empty

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Riverside Environmental Park

There were no updates

b) Huntington Sports and Social Club

The current Chair Eric has resigned and Mark Shields has taken over as Chair

c) Yorkshire L.C.A.

There has not been a meeting.

iii) Ward Update

At the November meeting there were representative from both parishes, community groups and community workers present, Tim the Ward Officer is back

AH, DJ

after secondment and is proposing to call in at the community centre one Tuesday morning. It was noted that there is about £28k of Ward funding still available for spend within the Ward.

93. Planning and Green Belt Issues

- i) To Consider Minutes of Planning Committee Meeting held via written procedure 05/12/22

The minutes were considered.

It was **Resolved** to; respond to the consultation for APP/C2741/W/21/3282598 Appeal Made by Barratt David Wilson Homes Land to the East of New Lane, Huntington, York, YO32 9NA Application Ref: 21/00305/OUTM, using the response prepared by JB (sent to Cllr's).

- ii) Management of Green Spaces

The Christmas Trees are up and better than last year, the wildflower areas will be turned over in the New Year.

94. Amenities

- i) To Note any issues with regard to Street Cleaning

This was noted and the Street Clear was recognised for his hard work

- ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

The issue of a Gritter for Orchard Park was raised again, GC confirmed that smother Grit is needed as they are known to block up the gritter

- iii) To Note any Footpaths, Highways and/or Traffic Issues

Nothing raised

- iv) To Consider any issues relating to Huntington Parish Council play areas

A further £500 has been awarded from Tesco.

- v) Gala (2023)

To be covered at the Amenities in the New Year

95. Parish Council Administration Issues

- i) Dates for Diary: Planning Meeting 11/01/23, Amenities Meeting 10/01/23

96. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 18th January 2023 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington. **Meeting closed at 8:15pm**