



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 22nd January 2025 at 7:00pm

PRESENT:	Councillor D. Geogheghan-Breen (DB) – Chair, Councillor D. Jobling (DJ), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor A. Hawxby (AH), Councillor J. Willis (JW), three members of the Friends of Huntington Cemetery (FoHC), E. Frankland (EF) Deputy Clerk and Lorraine Frankland (LF) - Parish Clerk/RFO
APOLOGIES:	Councillor M. Gowland (MG), Councillor S. Phoenix (SP) Councillor K. Orrell (KO) and Naurin Fatima (NF) - Cemetery Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	19/05/24
DATE TO BE APPROVED:	17/05/23

ITEM	ACTION
<p>97. <u>To Accept Apologies and Reasons for Absence</u> Councillor M. Gowland (MG) informed the meeting of his late arrival Councillor S. Phoenix (SP) Councillor K. Orrell (KO) and Naurin Fatima (NF) offered their apologise <i>It was resolved</i> to approve all apologies and reasons for absence.</p>	
<p>98. <u>To Note Declaration of Interests</u> i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u> Non received</p>	
<p>99. <u>To Consider Business from Members of the Public</u> i) Residents from Avon Drive have approached Huntington Parish Council about asking Thomas Pilcher Homes Ltd, if they can maintain the area of land at the entrance to Avon Drive, to avoid it becoming overgrown and dispersing seeds from weeds that are becoming established. It was Resolved to; support this request in principle and that LF should contact Thomas Pilcher Homes Ltd to try and gain consent ii) EF has been offered the role of Deputy Clerk subject to receiving satisfactory references, DB explained to the meeting that; EF is the Parish Clerk's daughter and that in the interests of fairness LF had not taken part in screening the applications nor had she had sight of the application forms. DB and SJ had been responsible for vetting, and interviewing the candidates iii) It had been noted that; the cemetery gates have been left open, they were open at 7:00am this morning, it was Agreed to that MD would ask NF to investigate why this had happened</p>	LF
<p>100. <u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 18/12/24</u> The minutes of 18/12/24 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	MD, NF

101. Policing and Security Matters

i) To Note NY Polices update in regards to Crime figures
Crime figures have been circulated
November

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Birch Park 4/11	Youths causing issues in the area	
	Sainsbury	1 x incident	3
	Putt Stars Mini Golf	1 x incident	
ASB- Personal	Fox Covert 2/11	Issues with neighbour X2	2
Burglary			
Drugs			
Vehicle	Maythom Road 28/11	Ford transit van broken into and work tools taken	1
Theft	Monks Cross	6 x incident	
	Better York 1/11	Theft of bicycle from bike racks at the gym. Possible CCTV	
	Vangarde 3/11	Female arrested for shop theft. £3500 property retrieved	25
	Spar - Brockfield	4 x incident	
	Tesco - Huntington Road	11 x incident	
	Sainsbury	1 x incident	
	Heathside 13/11	Theft of parcel delivered to rear of address. CCTV available	
Violence	Southdown Road 20/11	On-going issues with neighbour	1
Criminal Damage	Birch Close 19/11	Ford Transit van wing mirror damaged and taken away.	1

December

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Monks Cross	2 x incident	4
	Cineworld	1 x incident	
	Hollywood Bowl	1 x incident	
ASB- Personal	Cleveland Way 18/12	On-going issues with neighbour re car parking	1
Burglary			0
Drugs	Huntington Road 30/12	Member of staff has brought unknown pills into the work environment. Staff suspended and pills to be collected by police.	1
Vehicle	Sainsbury - Jockey Lane 14/	Theft of purse, bank cards and money from car	1
Theft	Vangarde	2 x incident	
	Monks Cross P&R 7/12	Theft of bicycle, lock cut and left in situ	
	Tesco - Huntington Rd	8 x incident	17
	Monks Cross	4 x incident	
	Aldi	2 x incidents	
Violence	Sainsburys - Jockey Lane 5/	Youths causing issues resulting in altercation with security staff	5
	Monks Cross 9/12	2 persons detained for theft causing problems. 2 females arrested	
	Monks Cross Drive 13/12	Issues with neighbour escalating and approach made in a work environment	
	Birch Close 14/12	On-going issues with neighbours escalating	
	Runswick House 25/12	On-going issues aimed at RP and partner	
Criminal Damage	Brockfield Park Drive 11/12	Ford Puma has been keyed on passenger side	2
	Brockfield Park Drive 11/12	MG has been keyed on passenger side, possible CCTV	

ii) To Consider any other security related issues
Non-raised

102. Finance and Policy Issues**i) To Note Monthly Bank Reconciliation Report**

Monthly Bank Reconciliation Report noted

ii) To Approve Invoices Presented for Payment

INVOICES PRESENTED FOR PAYMENT 22 Jan 2025				
Park Lane	Bacs	Inv 2957 Play Area Inspections		108.00
City of York Council	Bacs	Inv 9104979326 Deputy Clerk Job Advert		100.00
Premier Windows	Bacs	Inv 1614 Bus Shelters cleaning		300.00
Sleightholm Landscape	Bacs	Inv 906 Christmas Trees		1158.00
HMRC	Bacs	PAYE		873.69
Yorkshire Bank	Bacs	Bank Charges Dec 2024		12.50
Lorraine Frankland	Bacs	Salary		2172.34
Lorraine Frankland	Bacs	BT bill Oct & Jan		93.51
Lorraine Frankland	Bacs	Working from home		26.00
TOTAL EXPENDITURE				2291.85
				£4,844.04
INCOME:				
Virgin Money	Bank	Gross Interest 06/12/24 statement 255	318.58	
Cemetery Transfer	Bacs	John Cliffe Dec	57.68	
Cemetery Transfer	Bacs	Income tax Dec	108.20	
			£484.46	
INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:				
Nest	DD	Clerk Pension		191.21
ICO data protection fee	DD	Z3485016		35.00
Lindsay Ball	Bacs	Outside Caretaker OP Dec 24		374.46
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP and Cemetery Gates Dec 24		979.26
				£1,579.93

Checked and approved by: Councillor M. Duncanson

It was **Resolved** to **Approve**

iii) To Note Current Financial Situation

Noted that it is anticipated that there will be circa £20,000 in the bank account by the end of the financial year, subject to no additional unforeseen expenditure.

DB informed the meeting that Circa £61,000 of double taxation had been applied for from City of York Council and of this some £18,000 was from Cemetery expenditure, it remains to be seen whether this will be reimbursed, if it is it will be transferred back into the cemetery account.

103. Asset Management**i) Open Agenda Item for Community Centres/Halls to present a report****a. Huntington Memorial Hall**

- They have had two reported instances of voyeurism in the past six months; to combat this behaviour they have installed an outside light (car park light), installed frosting to the windows to prevent people being able to see in
- There remains circa £100,000 in the account
- They are in the process of collecting quotes for drainage work so far a quote £5k (option1) and £10k (option 2) has been received
- They are flooring the small hall
- They have reduced the hire costs to the dance group from £12 to £10 an hour
- They have offered a donation of £2k for the 2025 Gala
- Concerns were raised about volunteers working in the parish halls on their own, it was **Resolved** that LF would distribute H & SE guidance on Lone Workers and Working from Heights. In addition, LF was to remind halls that any accidents that occur within the halls should be recorded in their accident books in line with the Insurance Policy details

b. Huntington Community Centre

MG
entered
the
meeting
7:16pm

LF

- There have been a few issues with the new boilers thermostat and the damaged sink in the ladies toilets
- Bookings are down, the groups who use the centre are reducing the number of times they hire the hall to save on their costs, they are down by about £2k
- Bank balance is at circa £13.5k
- c. Orchard Park Community Centre
- They held a meeting on 06/01/25
- The kitchen /hall hatch fire doors are broken, a joiner has replaced one of four doors and is replacing the locks and hinges
- There is a new group @Thai Boxing@, on Mondays and Thursdays 7-8:00pm commencing the 3rd week in February
- Chairs have chipped the paint on the walls, this is to be touched up and then protected with stiff plastic
- Bank balance is circa £20k.

It was **Resolved** to contact Rollits asap about the structural damage to the rear wall behind the OP community centre

LF

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

a) Huntington Sports and Social Club

- They have re-decorated the whole club
- The carpets have been cleaned
- DB is sorting out new curtains -Dunelm
- The funds are looking good
- There has been an incident which was captured on CCTV and is being dealt with.

DB

b) River Foss Society

- A report from the River Foss Society Chair giving an update on progress with the improvements to the footpath/walkway along the Foss was read to the meeting
- It was **Resolved** to met in February to look at the riverbank (weather permitting)

c) Yorkshire L.C.A.

- DB informed the meeting that there would no longer be quarterly meetings, instead there will be an annual meeting
- DB encouraged everyone who can to attend the training day at Drax on 21/03/25

iii) To Receive Ward Update

- No update.

104.

Planning and Green Belt Issues

i) To Consider Minutes of Planning Committee Meeting held on 18/12/24 & via written procedure 09/01/25

- Considered

ii) To Consider any further Planning and Green Belt issues

- DB spoke about The Wilberfoss Trust building, the applicant has lost their planning appeal, and the builders have submitted their next proposal for a retail unit, which the Parish Council has objected to
- LF to report the road sign being obscured by the hedge at the bottom of Mill Hill
- LF to report the Kingdom Hall of Jehovah's Witnesses Jockey Lane as no planning application consultation has been received
- LF to report the over growing tree near Tanners Yard

LF

LF

LF

iii) Management of Green Spaces

- It was noted that; the wildflower areas have been turned over and it was **Resolved** to re-seed at the end of February.

105. **Amenities**
i) To Consider recommendations from the Amenities Meeting 14/01/25
Meeting Cancelled
ii) To Note any issues with regard to Street Cleaning
Non - raised
iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish
Non - raised
iv) To Note any Footpaths, Highways and/or Traffic Issues
Non – raised
v) To consider the quotes for Garth Road Play area
It was **Resolved** to approach Sutcliffe Play Ltd
106. **Gala 2025**
i) To Note any issues with regard to the Gala 2025
 - The mini train has been booked as are other rides and J Smith is to be the First Aider
 - SJ is looking at two marquees
 - LF to sort insurance
107. **Huntington Cemetery Committee**
i) Update on the management of the cemetery
 - The Clerks report has been circulated
 - LF to ask CoYC for anti-fly tipping stickers
 - They have had some tree work done and are looking to remove more Ash due to die back before nesting season
 - They are looking to increase fees and research work is being done for the March meeting
 - They are looking to develop a business plan for the cemetery
 - Barratt has a new site manger who they will be dealing with going forward
ii) To Note Current Financial Situation
There is circa £210k in the accounts.
108. **Parish Council Administration Issues**
i) Dates for Diary: Planning Meeting 12/02/25, Amenities Meeting 04/05/25, Finance & Policy 10/04/25
ii) and Cemetery Meeting 11/03/25
109. **To Confirm Date, Time and Venue of Next Meeting**
Monthly meeting of Huntington Parish Council to be held Wednesday 17th July 2024 commencing at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.
Meeting closed at 8:21pm

LF