



**Minutes of the Finance and Policy Committee Meeting held on Monday 17<sup>th</sup> June 2024 in  
Huntington Community Centre at 7.00 pm**

<b>PRESENT:</b>	Councillor K Orrell (KO), Councillor D Geogheghan-Breen (DB), Councillor S Jobling (SJ) Councillor D Jobling (DJ ) and Lorraine Frankland (LF) – Parish Clerk/RFO
<b>APOLOGIES:</b>	Councillor Y Safder (YS)
<b>CIRCULATION:</b>	To attendees, apologies and other all members of the Parish Council
<b>MINUTES PREPARED BY:</b>	Lorraine Frankland
<b>DATE (Draft):</b>	18/06/2024
<b>DATE TO BE APPROVED:</b>	19/06/2024

ITEM	ACTION
1.	<p><b><u>To Note Apologies for Absence</u></b>  Councillor Y Safder (YS); absent due to private commitments  <b><i>It was resolved to</i></b> approve all apologies and reasons for absence.</p>
2.	<p><b><u>To Note Declarations of Interest:</u></b>  <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u>  Non declared.</p>
3.	<p><b><u>To Elect a Chair for the Finance and Policy Committee</u></b>  YS was proposed by DB for the role of Chair of Finance and Policy this was unanimously agreed. It was <b>Resolved to; Approve</b> YS as Chair</p>
4.	<p><b><u>To consider applications received thus far for the position of Deputy Clerk</u></b>  It was <b>Resolved to; Recommend</b> that; The scoring and final sift of applicants to be invited to interview should take place week beginning 24/06/24, with interviews scheduled for 08/07/24 .  It was <b>Resolved to; Recommend</b> that; Councillors be asked to submit any interview questions for the candidates at; Wednesdays Full Parish meeting (19/06/24)  It was <b>Resolved to; Recommend</b> that; spending for the successful candidates office equipment (laptop, printer etc.) be approved at Full Parish</p>
5.	<p><b><u>To consider the report form the Internal Auditor</u></b>  The Internal Auditors report was considered. It was <b>Recommended</b> that; the contents of the report were noted and that progress on the recommendations will be feed back to F &amp; P throughout the next financial year</p>
6.	<p><b><u>To Confirm Date, Time and Venue for Next Finance and Policy Committee Meeting</u></b>  Next Finance and Policy Committee Meeting to be held on Monday 9<sup>th</sup> September 2024 at <u>7:00pm</u> at Huntington Community Centre, 26 Strensall Road, Huntington, York YO32 9RG  <b><i>Meeting closed at 7:49pm</i></b>  DJ and SJ offered their apologise for the next meeting</p>