



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 20th September 2023 at 7.00pm.

PRESENT:	Councillor D. Jobling (DJ) - Chair, Councillor K. Orrell (KO), Councillor D. Smith (DS), Councillor D. Geogheghan-Breen (DB), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor S Rawlings (SR), Naurin Fatima (NF) - Cemetery Clerk, five members of the public, three representatives from Redrow/Bellay developers (MJ,MA & SC) and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	Councillor A. Hawxby (AH), Councillor Y, Safder (YS), Councillor N. Watkins (NW) Councillor J. Willis (JW) and PCSO
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	12/10/23
DATE TO BE APPROVED:	18/10/23

ITEM		ACTION
25.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor N. Watkins (NW), Councillor J. Willis (JW); absent due to private commitments Councillor A. Hawxby (AH), Councillor Y, Safder (YS); absent due to A/L PCSO; absent due to work commitments <i>It was resolved to</i> approve the apology and reason for absence.</p>	<p>Agenda item 33 was heard before item 27 The three reps from the developers left the meeting at 7:40pm</p>
26.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>SR declared a personal familial link to land on North Lane</p>	
27.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) It was noted that; a past long-standing councillor (Mr Kenneth (Ken) Bowker) had passed away. It was Resolved to; contact the family to express Huntington Parish councils condolences</p> <p>ii) MD raised on a parishioners behalf an overgrown hedge on Doriam Drive (the hedge faces Doriam Drive but belongs to a property in Gorse Paddock) LF to investigate</p> <p>iii) A member of the public questioned why residents from Broome Close (via an application from DB) had been awarded money for a street party when no other street had received funds, The explanation of that: no other applications had been received was offered, it was Agreed that; in future the Parish Council needs to be clearer in its communications and, has since this application was received developed a application form and is in the process of developing guidance notes to accompany the application</p> <p>iv) A representative from 20'splenty.org asked LF to bring their campaign to the meeting to ask for the Parish Council to endorse their campaign. National Campaign, 20's Plenty For Us and 20's Plenty for York. It was Agreed that; the parish Council is not politically affiliated to any organisations and as such does not endorse this groups agenda</p>	

28. Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 19/07/23

The minutes of 19/07/23 were approved as a true and accurate record of said meeting signed and dated by the Chair.

29. Finance and Policy Issues:

i) To consider minutes of Finance and Policy meeting held on 18/09/23

Finance and Policy minutes considered

ii) To Approve Recommendation from F & P Meeting 18/09/23

- It was **Recommend** that; the Terms of Reference for the Cemetery Committee be added to the Scheme of Delegation and Approved at the next Full Council Meeting in October **Approved**
- It was **Recommend** that; all three community buildings be contacted for a copy of their Asbestos Risk Register (All Cllrs who sit on Community Building committees) **Approved**
- Grant application from St Andrews it was agreed to **Recommend** that; the applicant consider re-applying in January 2024, YS to prepare a list of supporting documents which should be supplied with this re-submission. **Approved**
- It was **Recommend** that; at the Full Parish Council meeting a prioritised list of possible locations be generated and consent be given to investigate the possibilities of going ahead with the development of a Parish Office and the likely costs so that a formal decision can be made. **Approved**

ALL Cllrs

YS

DJ

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

<u>HUNTINGTON PARISH COUNCIL</u>			
<u>INVOICES PRESENTED FOR PAYMENT 21 JULY 2023</u>			
<u>INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:</u>			
Martind of York Ltd	Chq	Gala Skip Hire	174.00
Big Bounce UK	Chq	Mighty Slide & Helter Skelter	895.00
Your Marquee Ltd	Chq	Marquee Hire	1,914.88
HCC	Chq	Grant	4,710.00
HCC	Chq	Romm Hire	312.00
			<u>£8,005.88</u>

continued

HUNTINGTON PARISH COUNCIL**INVOICES PRESENTED FOR PAYMENT 18 Aug 2023****INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:**

Professor Fiddlesticks	Chq	Childrens entertainer	200.00	
		Paid to Cllr D Smith (who paid Big		
Big Bounce Fuel	Bacs	Bounce on the day)	60.00	
Jeanette Smith	Bacs	Gala First Aid	55.00	
Sleighholmes Landscapes	Bacs	Inv 718	3648.00	
Rachael Blueman	Bacs	Inv 03/2023 Gala Bagpipes	100.00	
JMS	Bacs	Garden Scheme June Inv 28	750.00	
JMS	Bacs	Open spaces June Inv 32	770.00	
JMS	Bacs	Garden Scheme July Inv 29	750.00	
JMS	Bacs	Open spaces June Inv 33	770.00	3040.00
Mark's Magic Kingdom	Bacs	Gala Magic show Inv 464	195.00	
Park Lane	Bacs	Playground Inspection Inv2764	108.00	
Cottage Garden	Bacs	May Garden Scheme Inv1123	500.00	
Cottage Garden	Bacs	July Garden Scheme Inv1130	550.00	
Cottage Garden	Bacs	Aug Garden Scheme Inv1136	825.00	
Cottage Garden	Bacs	Village Planters Inv1033	900.00	2775.00
Wel Medical Ltd	Bacs	Replacement Battery Inv 1270104	204.00	
Yorkshire Bank	Bacs	Bank Charges July 2023	12.70	
BT/WiFi	Bacs	Phone/WiFi May, June, July	121.92	
Lorraine Frankland	Bacs	Salary	1892.29	
Lorraine Frankland	Bacs	Working from home	26.00	2040.21
TOTAL EXPENDITURE			<u>£12,437.91</u>	

INCOME:

HSSC		10% bar takings	370.00	
Virgin Money	Bank	Gross Interest 31/07/23statement 238	308.14	
			<u>£678.14</u>	

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest	DD	Clerk Pension outstanding carry forward	366.06	
Lindsay Ball	Chq	Outside Caretaker OP Aug 23	354.20	
		Street Cleaning/Outside Caretaker OP Aug		
John Cliffe	Chq	23	881.51	
			<u>£1,601.77</u>	

HUNTINGTON PARISH COUNCIL**INVOICES PRESENTED FOR PAYMENT 20 SEPT 2023**

Amarna Service Ltd	Bacs	12 hours security Inv 027814	302.40	
A64 Loohire	Bacs	Event toilets 5104-01	424.80	
York Model Engineers	Bacs	Train ride balance	225.00	
M Burniston	Bacs	Barrel ride Inv 063	400.00	
Premier Window Cleanrs Lt	Bacs	Clean bus shelters Sept inv 2673	300.00	
ROSPA	Bacs	Annual Inspection Inv 74485	362.40	
JMS	Bacs	Garden Scheme Aug Inv 30	750.00	
JMS	Bacs	Open spaces Aug Inv 34	770.00	1520.00
York Citizens Advice	Bacs	July-Sept 23 Inv 2023-60	1329.00	
York Citizens Advice	Bacs	Apr-June 23 Inv 2023-60	1329.00	
Yorkshire Bank	Bacs	Bank Charges July 2023	16.60	
BT/WiFi	Bacs	Phone/WiFi Aug & Sept	81.28	
Lorraine Frankland	Bacs	Salary	1873.29	
Lorraine Frankland	Bacs	Working from home	26.00	1980.57
TOTAL EXPENDITURE			<u>£8,189.77</u>	

INCOME:

Virgin Money	Bank	Gross Interest 31/08/23statement 239	242.91	
			<u>£242.91</u>	

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest	DD	Clerk Pension Aug	168.19	
Lindsay Ball	Chq	Outside Caretaker OP Sept 23	430.10	
		Street Cleaning/Outside Caretaker OP Sept		
John Cliffe	Chq	23	921.91	
			<u>£1,520.20</u>	

Two addition invoices have been received:

Citizens Advice for Jan-March £1,329.00
Church Commissioners for Allotments £125.00

Checked and signed By: Councillor M. Duncanson

Approved

v) To Note Current Financial Situation

Financial Situation Noted.

30. **Policing and Security Matters**

i) To Note NY Polices update in regards to Crime figures

It was noted that; the criminal damage at the cemetery was not recorded in these fig's

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Whitestone Drive 3/8	4 females causing a nuisance in the area	17
	Darwin Close 9/8	Youths causing a nuisance in the area	
	Andrew Drive 12/8	Youths causing a nuisance in the area	
	The Range	1 x incident	
	Monks Cross	8 x incident	
	Nightingale Close 15/8	Youths ringing doorbells and running away	
	Victoria Way Surgery 17/8	Issues with 2 youths refusing to leave	
	New Lane 21/8	Youths riding in fields without helmets, damaging crops, causing a nuisance	
	Ferguson Way 22/8	Youths throwing stones, eggs at the property, causing a nuisance	
	Hollywood Bowl	1 x incident	
ASB- Personal	Cleveland Way 29/8	Youths causing issues in the area	2
	Birch Park 31/8	Issues with neighbours	
Burglary			0
Drugs			0
Vehicle	Burn Estate 9/8	Theft of Ford Transit van from outside property	2
	Huntington Road 21/8	Theft of CPI motorbike from driveway. Motorbike has since been spotted - abandoned.	
Theft	Asda	6 x incident	30
	Sainsbury	4 x incident	
	Tesco - Huntington Rd	2 x incident	
	Aldi	3 x incident	
	Monks Cross	4 x incident	
	Monks Cross P&R 8/8	Theft of bicycle from P&R	
	CineWorld 10/8	4 youths theft of drinks and sweets.	
	Puttstars 11/8	5 arcade machines broken into. Possible CCTV	
	Spar - Brockfield	1 x incident	
		Female threatened 4 youths in the store, verbally abusive also had a knife. Female arrested	
Violence	Vanguard Way 13/8	2 youths escorted off site being verbally abusive and lashing out.	
	Monks Cross Link 20/8	Male verbally threatened by 3 boys whilst fishing	
Criminal Damage	New Lane 2/8	Youths throwing crab apples at property.	5
	Vanguard 5/8	4 youths damaged building panels at side of John Lewis. 4 detained all under 16yrs.	
	M&S - Vanguard 5/8	Youths have damaged a mannequin in the store. CCTV available. On-going issues with youths in the store	
	Burn Estate 9/8	All taps turned on and waterbutts overflowing at the allotments. Some items taken to make a den by the Foss.	
	Moor Way 20/8	Rear window of Ford Ka smashed whilst parked in driveway	

ii) To Consider any other security related issues

There has been an incident of inappropriate behaviour by youths at the cemetery this has been noted by the Police and they are stopping when they pass to check that this isn't repeated.

31. **Huntington Cemetery Committee**

i) Update on the management of the cemetery

- The next meeting has been pushed back to 03/10/23 as committee members are away
- MD expressed the committees thanks to: The friend of Huntington Cemetery, who have been very busy, they have built a rockery and cut the hedge back
- Drainage appears to have been sorted, there has been 2 x 3,000 gallons of water pumped out of the chamber
- A new warning light installed where it can be seen if the pump fails in future
- A new maintenance record has been set up
- Moles continue to be a problem; however, a new contractor has been engaged on a one-year contract to deal with this issue
- There is to be paving installed to site the new benches on
- The main pedestrian gate to the side of the twin gates has a DDA problem in that it isn't wholly accessible and additional slabs are being laid so that there is paved

access to the cemetery without crossing grassed areas, the cost for this work is £1,400 plus VAT, the committee asked for approval to spend beyond £1,500. The spend was **Approved**

- There has been an issue with a wooden bench which was removed some time ago for safety reasons, however the spouse of the person the bench was dedicated too has recently passed away and the immediate family have subsequently noticed the bench was missing the committee has agreed to replace the bench and with an approved bench as agreed for use throughout the parish, as a good will gesture the committee will also replace the plaque to the bench with both loved ones names on it
- The committee is using two companies too cut the grass whilst they go through the tendering process, this is also acting as a trial of their services, however the tender will be an open public tender
- A recent inspection of the remaining timber benches has identified six benches which need replacing this will be publicised in the noticeboard and on the internet, to try and get the families attention in case they wish to take them away, any plaques will be removed and stored for safe keeping
- A risk assessment for the cemetery has been completed (thanks to SR)
- Public drinking water is to be made available
- MD thanked NF for her hard work over the past four months

SR read his initial findings to those present in regards to the issues which arose around the implementation of Rule 10 in April. He will come back with some recommendations for the parish council to consider going forward to prevent a repeat of this incident.

SR

32. **Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
 - a. Huntington Memorial Hall
They have installed two boilers at a cost of £8,500
 - b. Huntington Community Centre
The bi-fold doors are being fixed next week and they are looking to replace the main hall blinds
 - c. Orchard Park Community Centre
August was very quiet, however there is a new group of Childrens Yoga on Wednesdays
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
 - a) Huntington Riverside Environmental Park
 - Peter Bland has resigned as Chair to the group, the treasurer Richard Will continue to manage the funds of the group
 - b) Huntington Sports and Social Club
 - They intended to have the AGM last week however they were not quorate, so it has been re-scheduled for next Wednesday
 - They are looking for a date when the spoil soil will be removed
 - c) Yorkshire L.C.A.
 - There is cemetery management training available via YLCA
 - A Ward meeting is scheduled within the next two weeks, the PCSO will attend

33. **Planning and Green Belt Issues**

- i) To Consider Minutes of Planning Committee Meeting held 19/07/23, 18/08/23 and 06/09/23
 - The minutes were considered.

Representatives from Redrow and Bellway attended in order to provide an update on application 18/00017/OUTM Site To The West Of The A1237 And South Of North Lane Huntington York

- This development will be 970 dwellings, 30% will be affordable housing
- The development will begin by the establishment of the country park in the first instance, followed by the two roundabouts and the three points of access, as part

This item was discussed between items 26 & 27

of the section, 278 agreement and we'll begin in spring 2024

- The first housing development is expected to be completed by the end of 2025 and they expect to build a hundred houses per annum
- The site will be broadly split into three sections with Redrow in the North of the site, Bellway in the South and the middle portion will be a mixture of both developers housing
- The trigger for when the council makes a decision on the school is at the completion of 200 houses, and the decision has to be made by the completion of 300 houses
- There will be a master plan, document sent to city of York council, however, there will be many multiple applications at different phases likely in the in excess of 200 submissions. The first reserve matters applications are expected to be submitted to City of York Council before Christmas and likely to take six months to be determined
- The developers hope to build the planning policies included in the Local Plan into the master plan for the site at submission
- The developers plan to throttle back to a maximum of 300 dwellings accessing North Lane as a point of site access
- They the developers will have services on site by this time next year, including water electricity, etc.
- All buildings will comply with environmental sustainability regulations for 2025, comply with building regulations for 2025 and have high a DDA to meet requirement. Each dwelling will have an electric charger
- There will be provision for self-build on site, however number of plots available are not agreed with the principle authority at this time
- All affordable properties will be built to the same standard and specifications as the other market value properties on the site, the sizes, types and tenure are to be agreed with the principle authority
- The developer is aware that; there is a high demand for 2 bedroomed properties within the parish, but there will be a range of dwellings on offer
- All apartments on the ground floor will be DDA compliant in line with the Local Plan
- **KO** *What changes are you going to make to North Lane to make it safe for the extra volume of traffic and have you demonstrated the acceptability of the access point? Walking and cycling proposals will be brought to the next meeting*
- **DJ** *Voiced concerns about the overgrown nature of North Lane, in terms of visibility for exiting the site. How the vehicle drop of at the new school site was going to be managed both in terms of safety for the children attending school and to avoid nuisance to residents on the estate? Have you consulted with Housing Associations and set transfer values for any social housing?*
- **DB** *Asked if properties would be let at social rent prices? The developer stated that; about 60% of the affordable housing would be socially rented housing (circa 175 properties) and that City of York Council will determine what types of Social Housing are built*
- **SR** *How did the figure of 200 properties become the trigger point for the school? Surely the school should be built alongside the first houses as they will likely be occupied by families with children of primary school age. The City of York Council have their own forecast figures for need of primary education within the parish and this forecast must have been what determined that start point*
- **DJ** *Have the locations of the development compounds been decided and where will they be located on the site? It is envisaged that there will be more than one compound, each developer will certainly have their own compounds and their locations are likely to move as the development progresses*
- **DJ** *When are the shops and the community building likely to be built? I would assume they are likely to be built about halfway through the development*
- **KO** *We do not want any of the lorries travelling through Huntington to deliver? There will be restrictions on delivery drivers routes and times of travel, however*

we can't guarantee that workers to the site and smaller vehicles won't travel through Huntington, this might create extra income for the smaller businesses and shops.

ii) Management of Green Spaces

P Bland has resigned has chair of The Environmental Park Committee who are due to meet on 11/10/2023, will discuss this at their meeting

MD, JW

34. Amenities

i) To Consider Minutes of Amenities Meeting held 05/09/23

Considered,

- it was **Agreed** that; LF would attempt to lift the shelter roof in the centre
- it was **Recommended** that £125 each to York Air Ambulance, St Leonard's Hospice & £120 to the RSPCA York & district Animal Home **Approved**
- it was **Recommended** that; LF create set walkabout routes to check these areas and any assets which might fall on the register **Approved**
- it was **Recommended** that; if necessary a further grass cut take place in October **Approved**

LF

LF

LF

LF

ii) To Note any issues with regard to Street Cleaning

JC is managing to stay on top of the litter despite the strong winds

iii) To Discuss any other Issues relating to General Maintenance of Huntington Parish

- There has been a tree come down on the allotments Alison the secretary would like an on-site meeting to discuss this and other trees – it was **Agreed** to incorporate this into a walk-about
- The Huntington Village Stores request for an additional planter to the front was discussed it was **Resolved** to set aside £100 for the purchase of such planters

DB, KO

iv) To Note any Footpaths, Highways and/or Traffic Issues

Nothing raised

v) To Consider any issues relating to Huntington Parish Council play areas

it was **Agreed** that; Amenities Committee to review the ROSPA reports

vi) Gala (2024)

Whilst the Gala 2023 committee believe that the format for the Gala could do with reviewing and DJ, SJ and DS wish to take more of a backseat, it was **Agreed** that; there was an appetite for a Gala in 2024. SJ proposed that a Gala be held in July DB seconded the proposal, it was **Resolved** to; hold a Gala in July 2024

ALL Cllrs

35. Parish Council Administration Issues

i) To consider website development

it was **Recommended** that; as due to circumstances the website committee has been unable to meet over the summer, and three quotes were obtained by the clerk, that; the quote of £2,637.60 provided by WJP Software Limited be accepted **Approved**
LF made a request to all councillors for pictures to add to the website

LF

All Cllrs

ii) Dates for Diary: Planning Meeting 27/09/23, 18/10/23, Amenities Meeting 07/11/23, Finance and Policy Meeting 04/12/23 and Cemetery Meeting ??/10/23

36. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 18th October 2023 at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 9:00pm