



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 20th December 2023 at 6.30pm.

PRESENT:	Councillor D. Jobling (DJ) - Chair, Councillor K. Orrell (KO), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor A. Hawxby (AH), Councillor Y. Safder (YS), Councillor J. Willis (JW), three members of the Friends of Huntington Cemetery Naurin Fatima (NF) - Cemetery Clerk, and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	Councillor D. Geogheghan-Breen (DB) and Councillor S Rawlings (SR)
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	15/01/24
DATE TO BE APPROVED:	24/01/24

ITEM		ACTION
61.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor S Rawlings (SR); absent due to private commitments PCSO; absent due to work commitments Councillor D. Geogheghan-Breen (DB); absent due illness <i>It was resolved to</i> approve the apology and reason for absence.</p>	
62.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non - declared</p>	
63.	<p><u>To appoint a Vice Chair</u></p> <p>SJ nominated KO, AH seconded the nomination, the nomination was approved unanimously, there were no other nominations and KO was elected Vice Chair</p>	
64.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) A resident raised concerns about the lawfulness of a lean-to carport in Broome Close KO to look into this</p> <p>ii) None of the vehicle chargers serviced by BP Pulse near the Stadium or those at Monks Cross shopping appear to be working</p> <p>iii) A request for a seat in the shelter next to Avon Drive has been received, LF to investigate whether a perch seat could be installed</p>	<p>KO</p> <p>KO</p> <p>LF</p>
65.	<p><u>Minutes: To Approve the Minutes of the Monthly Parish Council Meeting held 15/11/23</u></p> <p>The minutes of 15/11/23 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	

66. Finance and Policy Issues:

i) To consider the minutes of F& P Meeting 11/12/23

Minutes considered

ii) To consider recommendations from F & P Meeting 11/12/23

It was **Resolved** to; **Approve recommendation** that; both LF and NF be appointed to 'scale point 24', backdated to 01/04/2023

It was **Resolved** to; **Approve recommendation** that; both caretaker at Orchard Park and the Street Cleaner be appointed to 'scale point 7', from 01/04/2024 (subject to the 2024 pay increase)

It was **Resolved** to; **Approve recommendation** that; Safia Kauser Internal Audit Yorkshire be appointed as Internal Auditor

It was **Resolved** to; **Approve recommendation**; the quote for the drainage at Garth Road be from P&T Contracts Dunnington for £9800+VAT, with DB providing the details of the two drainage companies approached to also quote for this work

It was **Recommended** that; a 20% increase in precept be applied the Parish Council **Resolved** to; **Approve**

It was **Recommended** that; the Parish Council; go ahead with the package quoted for by WJPS (emails £932.7 & £1654.80 website) the Parish Council **Resolved** to; **Approve**

iii) To Note Monthly Bank Reconciliation Report

Monthly Bank Reconciliation Report noted

iv) To Approve Invoices Presented for Payment

HUNTINGTON PARISH COUNCIL

INVOICES PRESENTED FOR PAYMENT 20 DEC 2023

Information					
Commissioner's Office	DD	Data Protection fee		40.00	
Sleightholm Landscapes	Bacs	Garden Scheme Hedges Inv 764		2184.00	
Sleightholm Landscapes	Bacs	Strim Wildflower Areas Inv 769		144.00	
Sleightholm Landscapes	Bacs	Repair Vesper Walk fence Inv 772		216.00	
Sleightholm Landscapes	Bacs	Turn over Wildflower Areas Inv 776		504.00	3048.00
Park Lane	Bacs	Repairs to all three play areas Inv 2801		2028.00	
YLCA	Bacs	Training Inv 1290		25.00	
Yorkshire Bank	Bacs	Bank Charges Nov 2023		8.30	
Lorraine Frankland	Bacs	Salary		2062.50	
Lorraine Frankland	Bacs	Salary payrise back pay Apr-Nov		1200.03	
Lorraine Frankland	Bacs	BT bill Oct, Nov, Dec		121.92	
Lorraine Frankland	Bacs	Working from home		26.00	3410.45
TOTAL EXPENDITURE				£8,559.75	

INCOME:

Virgin Money	Bank	Gross Interest 30/11/23statement 242	357.40
			£357.40

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest	DD	Clerk Pension		
Lindsay Ball	Bacs	Outside Caretaker OP Dec 23		354.20
John Cliffe	Bacs	Street Cleaning/Outside Caretaker OP Dec 23		881.51
				£1,235.71

Checked and approved by: Councillor M. Duncanson

Late invoices received:

Andrew Hill 5 x River Foss Cuts £1650.00

CoYC waste collection OP £117.00

H Gill tree removal Garth Road Play Area and Stratford Way Wetlands £900.00

RBL Wreath £200

Approved

v) To Note Current Financial Situation

Financial Situation Noted.

DB

67. Policing and Security Matters**i) To Note NY Polices update in regards to Crime figures**
Noted

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Puttstars Mini Golf	2 x incident	
	Stephenson Close 5/11	Youths causing issues in the area	
	Monks Cross	2 x incident	10
	Bell Fam Avenue 15/11	Youths causing issues in the area	
	The Hogshead 15/11	Female causing issues in the pub. Police return female to Foss Park	
	Broome Close 20/11	Young male causing issues/nusiance in the with area with a sling shot	
	Vangarde Retail Park	1 x incident	
	Monks Cross Drive 24/11	Male causing issues atTtravel Lodge . Male arrested Public Order Offences	
ASB- Personal			0
Burglary			0
Drugs			0
Vehicle			
Theft	Vangarde Way 2/11	4 x incident	
	Sainsbury	2 x incident	19
	Monks Cross	11 x incident	
	CineWorld	1 x incident	
	The Range	1 x incident	
Violence	Alabury House 30/11	Neighbour issues starting to escalate into verbal abuse and threats of violence.	1
Criminal Damage	Vangarde Retail Park 3/11	Youths spraying graffiti on benches and paving. CCTV available	2
	P& R 3/11	Youths causing issues / damage in the area	

ii) To Consider any other security related issues

None raised.

68. Huntington Cemetery Committee**i) Update on the management of the cemetery**

- MD raised concern that; the committee has had to postpone several meetings due to low committee numbers and not being able to form a quorum; SJ volunteered to sit on the committee until May 2024
- Flooding is still an issue, but it is now a problem on the left-hand side, the pump appears to be keeping the right-hand side drained
- However, the pump appears to have been running more or less continuously and as a consequence the electric bill for the last three months is over £3.5k
- MD is looking into if the pump can be used in a more cost-effective way
- Three replacement benches have been purchased and the three unsafe removed benches have had their plaques stored

ii) To Note Current Financial Situation

NF is looking into financial products which offer a better interest rate than is currently being achieved.

69. Asset Management**i) Open Agenda Item for Community Centres/Halls to present a report**

- Huntington Memorial Hall**
 - Have had all the equipment PAT tested this week and a full wiring test is scheduled for January
- Huntington Community Centre**
 - JW - No meeting held – no update
- Orchard Park Community Centre**
 - The centre will be closed for two weeks over the Christmas break

ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:

- Huntington Sports and Social Club**
 - Ticking over well
 - Spoil removed and trees to be planted
- Yorkshire L.C.A.**
 - All correspondence is circulated to Cllrs when received
 - **Resolved** to book YS for Charring skills training

SJ

iii) To Receive Ward Update

- There has been a restructuring of Ward funding, with a focus on warm hubs, young people
- There are to be two VAS on North Lane

70. **Planning and Green Belt Issues**

i) To Consider Minutes of Planning Committee Meeting via written procedure on 06/12/23

Considered

ii) To Consider 23/02257/REMM - Site To The West Of The A1237 And South Of North Lane

Councillor's were asked to feed any comments to the Clerk for inclusion in the Planning Meeting scheduled for 21/12/23

71. **Amenities**

i) To Note any issues with regard to Street Cleaning

LF to report Leaves on Arbor Way

ii) To Discuss any other Issues relating to General Maintenance of Huntington Parish (allotment trees)

LF, met with the tree surgeon H Gill to discuss the work required on the trees on site in particular the one which has dropped a branch during recent winds.

iii) Huntington Riverside Environmental Park

LF informed the meeting that; she had not as yet had any feedback from the members of St Nics in regards to the proposed new management style of the riverbank. KO proposed that; in the absence of any advice from St Nics, we manage the bank as we have done historically until we receive further guidance from St Nics, it was **Resolved** to continue as before until an updated management plan is received

LF

iv) To Note any Footpaths, Highways and/or Traffic Issues

Non raised

v) To Consider any issues relating to Huntington Parish Council play areas

LF made the committee aware of JC proposed holiday dates over the Christmas period (27/12/23 – 03/01/24)

LF

LF to write to both caretakers about PPE provision

72. **Parish Council Administration Issues**

i) Dates for Diary: Planning Meeting 10/01/24, Amenities Meeting 09/01/24, Finance and Policy Meeting 09/01/24 (at 6.00pm) and Cemetery Meeting ?

ii) To Consider Walk About

- **Resolved:** Andrew Drive 22/01/24 at 11am
- Walk About Church Yard 24th Nov at 10am, after this walk about it was **Resolved** to; approach the Diocese via the church warden to enquire about the removal of the footpaths

LF

73. **To Confirm Date, Time and Venue of Next Meeting**

Monthly meeting of Huntington Parish Council to be held Wednesday 24th January 2024 at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 7:32pm