



Minutes of the Monthly Council Meeting of Huntington Parish Council held on Wednesday 19th July 2023 at 7.00pm.

PRESENT:	Councillor D. Jobling (DJ) - Chair, Councillor K. Orrell (KO), Councillor D. Smith (DS), Councillor D. Geogheghan-Breen (DB), Councillor J. Willis (JW), Councillor M. Duncanson (MD), Councillor S. Jobling (SJ), Councillor S Rawlings (SR), and Lorraine Frankland (LF) – Parish Clerk/RFO
APOLOGIES:	Councillor A. Hawxby (AH), Councillor Y, Safder (YS), Councillor N. Watkins (NW) and Naurin Fatima (NF) - Cemetery Clerk
CIRCULATION:	To attendees, apologies and other all members of the Parish Council
MINUTES PREPARED BY:	Lorraine Frankland
DATE (Draft):	08/08/23
DATE TO BE APPROVED:	20/09/23

ITEM		ACTION
13.	<p><u>To Accept Apologies and Reasons for Absence</u></p> <p>Councillor A. Hawxby (AH) and Naurin Fatima (NF); absent due to A/L Councillor Y, Safder (YS); absent due to illness Councillor N. Watkins (NW); absent due to private commitments <u>It was resolved to</u> approve the apology and reason for absence.</p>	
14.	<p><u>To Note Declaration of Interests</u></p> <p>i) <u>To Receive Declarations of Personal, Prejudicial or Disclosable Pecuniary Interests (not previously declared) on any Items of Business</u></p> <p>Non - declared</p>	
15.	<p><u>To Consider Business from Members of the Public</u></p> <p>i) It was noted that; traffic on Strensall Road was likely to be disrupted for a minimum of nine weeks</p> <p>ii) Members of the public wanted to raise the issue of damage to grave ornaments and missing candles on graves, it was <u>Agreed</u> that; LF would notify the Police</p>	LF
16.	<p><u>To Approve the Minutes of the Monthly Parish Council Meeting held 21/06/23</u></p> <p>The minutes of 21/06/23 were approved as a true and accurate record of said meeting signed and dated by the Chair.</p>	
17.	<p><u>Finance and Policy Issues:</u></p> <p>i) <u>To Note Monthly Bank Reconciliation Report</u> Monthly Bank Reconciliation Report noted</p> <p>ii) <u>To Approve Invoices Presented for Payment</u> It was noted that there were outstanding invoices for payment relating to the Gala, namely Big Bounce and the Skips. It was <u>Approved</u> that; the fees for LF, YS and NW to sit the CILCA training</p>	

HUNTINGTON PARISH COUNCIL

INVOICES PRESENTED FOR PAYMENT 19 JULY 2023

Environmental Park	Chq	1st Annual Payment	1000.00	
City of York Council	Chq	Orchard Park Commercial waste	117.00	
Wel Medical Ltd	Chq	Defibrillator Pads	127.02	
Banner Business Solutions	Chq	Last Photocopier invoice HUN002	15.97	
Starboard Systems Ltd	Chq	Scribe software Inv 4293	1784.40	
Cottage Garden Service	Chq	Garden Scheme	525.00	
Park Lane Playgrounds	Chq	April Play Inspections 2730	108.00	
Premier Window Cleaners L	Chq	Bus Shelters and Noticeboards	354.00	
Hire A Funfair Ltd	Chq	Childrens rides	1170.00	
Handy Mag	Chq	Inv 0035961	309.60	
Tengu Taiko Drummers	Chq	Co Jared Hardwick	150.00	
YLCA	Chq	Training 27/07/23 inv. 0841	100.00	
Yorkshire Bank	Chq	Bank Charges June 2023	14.40	
Lorraine Frankland	Chq	Salary	1874.41	
Lorraine Frankland	Chq	Working from home	26.00	1900.41
TOTAL EXPENDITURE			<u>£7,675.80</u>	

INCOME:

Virgin Money	Bank	Gross Interest 31/05/23statement	<u>334.95</u>	
--------------	------	----------------------------------	----------------------	--

INVOICES PRESENTED FOR PAYMENT BETWEEN MEETINGS:

Nest	DD	Clerk Pension outstanding carry forward	0.00	
Lindsay Ball	Chq	Outside Caretaker OP July 23	809.60	
John Cliffe	Chq	Street Cleaning/Outside Caretaker OP July 23	942.21	
			<u>£1,751.81</u>	

Councillor M. Duncanson

Approvediii) To Note Current Financial Situation

- Another mandate for transfer at Yorkshire/Virgin bank has been submitted
- Financial Situation Noted.

18.

Policing and Security Mattersi) To Note NY Polices update in regards to Crime figures

Noted

Type of Incident	Time and Location.	Huntington Report made and action taken by NYP	Total calls for Month
ASB- Nuisance	Russet House 2/6	Youths causing a nuisance in the area	
	Sainsbury	2 x incident	
	Birch Close 9/6	Youths causing a nuisance in the area on mopeds	6
	Vanguard 12/6	1 x incident	
	Monks Cross P&R 21/6	Youths causing a nuisance in the area	
ASB- Personal	Birch Close 18/6	Issues with neighbour	2
	Victoria Way 22/6	Issues with neighbour re shared driveway. JR Housing has been contacted	
Burglary			0
Drugs			0
Vehicle	Geldof Road 9/6	Theft of SYM Jet motor scooter from outside property	
	Alderley Court 14/6	Theft of Yamaha MT01 motorcycle. Possible CCTV	3
	Huntington Road 20/6	Theft of trailer for transporting Lawnmowers from Tanners Yard. Trailer has a tracker	
Theft	Sainsbury	2 x incident	
	North Moor 3/6	Damaged gate taken from side of house.	17
	Monks Cross	9 x incident	
	Aldi	3 x incident	
	Vangarde	2 x incident	
Violence	Brockfield Road 8/6	Male salesperson for Staybright became aggressive when customer was not intereted in product. Police attend, group of sellers in the area	
	Huntington House 14/6	Female patient assaulted staff member. 1 female arrested	3
	Tesco - Huntinton Road 19/6	2 females fighting outside store. Suspect spoken to and CRD issued	
Criminal Damage	Anthea Drive 9/6	On-going issues with neighbour resulting in damage to fence	3
	Monks Cross P&R 21/6	Vendor pulled over and smashed, items thrown around waiting room. Possible theft of items	
	New Lane 26/6	On-going issues with neighbours and plants in the garden	

ii) To Consider any other security related issues

There has been an increase in vandalism at the Park and Ride, KO to raise with CoYC, LF to report to the PCSO's

19. Huntington Cemetery Committee

- i) Update on the management of the cemetery
 - Maintenance – surface water/drainage issues
 - The pump cover is to be repaired
 - The electric box has been repaired
 - The pump doesn't appear to be working; however, the chamber contains about six feet of water, the chamber needs emptying before a repair can be made
 - A site meeting is to be held to look at how maintenance could be conducted going forward
 - YS and NW are to put together a contract and scope of works for the maintenance
- ii) PH has a list of 23 members, who have formed a constituted body forming 'Friends of Huntington Cemetery'.
- iii) PH Asked what is happening with the working group and when will it report back, to the Friends of Huntington Cemetery who want to have sight of the report. Including: A timeline of what happened
SR agreed to be a member of the working group and it was **Resolved** that; feedback would be presented at the September meeting; it was **Agreed** that the working group had the right to consult with Non-councillors

YS and
NW**20. Asset Management**

- i) Open Agenda Item for Community Centres/Halls to present a report
 - a. Huntington Memorial Hall
The AGM is scheduled for next week
They are having two weeks of work over the summer holidays including cement repairs to the eaves of the roof
 - b. Huntington Community Centre
The dividing doors are going to be replaced in the main hall on 04/08/23
The costs of room hire, and beverages has increased a small amount
The Accounts have been received
 - c. Orchard Park Community Centre
End of year accounts have been completed, SJ to send to LF
Club 68 Dance has started on Mondays
- ii) To Receive Reports from those Councillors who have nomination rights to Outside Bodies:
 - a) Huntington Riverside Environmental Park
The footpath from Drakes Close to Church bridge has been resurfaced at a cost of approximately £4,000
The Access road to the river from Drakes Close has also been done at a cost of £1,400
They would be delighted to have a bench as suggested by the member of the public JW and MD are happy to meet and discuss options
 - b) Huntington Sports and Social Club
 - They are doing quite well and are looking forward to the Gala
 - The access gate will be unlocked by M Pemberton on Thursday evening to allow the porta loos and skips on site and a again on Saturday night for the marquee, MD to pass M Pemberton's number to SJ and DJ
 - c) Yorkshire L.C.A.
 - Current emails circulated to Councillors
 - d) Ward Councillors
 - KO is getting complaints about Virgin Media
 - KO has received no feedback regarding the Greenhouse planning permission
 - There will be no funding for Ward road improvements
 - Ward funding is going to be based on need rather than per-capita
 - The Ward Councillors are looking to hold a meeting asap (end of August early September)

SJ

MD, JW

21.	<u>Planning and Green Belt Issues</u>	i) <u>To Consider Minutes of Planning Committee Meeting held 28/06/23</u> The minutes were considered. The comments on 23/01016/OUTM were noted and LF thanked	
22.	<u>Amenities</u>	It was RECOMMENDATION: that; Huntington Stores apply to CoYC for funding for planters in the first instance KO to investigate, if that is unsuccessful it was <u>Resolved</u> that; HPC would consider purchasing one.	KO
		RECOMMENDATION: that; the access gate from the preschool to the car park be cleared LF arrange for this work to be done over the summer break <u>Approved</u> .	LF
		RECOMMENDATION: that; Noel Winteringham's team has cut the top and the front of the rose hedge at the Wetlands Stratford Way, however the hedge needs to be much shorter as it has grown considerably this year and the back needs cutting, additionally the lady from the neighbouring bungalow had been in touch about the nettles and brambles which have taken over LF arrange for this work to be undertaken by Noel Winteringham <u>Approved</u> .	LF
		RECOMMENDATION: that; HR sub-committee under, the Parish Councils duty of care look at our policy for the caretakers at Orchard Park when dealing with difficult situations <u>Approved</u> .	DJ, DS, NW
		RECOMMENDATION: that; the Caretakers should have proper PPE (work foot ware, wet weather coat and a high vis vest for summer) <u>Approved</u> .	LF
		i) <u>To Note any issues with regard to Street Cleaning</u> Noted, if a visit from the CoYC team is required during July/August LF will make a request	LF
		ii) <u>To Discuss any other Issues relating to General Maintenance of Huntington Parish</u> To make a request for the bicycle at the end of New Lane to be removed	LF
		iii) <u>To Note any Footpaths, Highways and/or Traffic Issues</u> To look at the hedge at Priory Wood Way, as it is overhanging the pavement	LF
		iv) <u>To Consider any issues relating to Huntington Parish Council play areas</u> DB is looking into the drainage at Garth Road with another firm, and whether a soakaway will be needed on site	DB
		DB suggested that we consult with the Primary School when it comes to the choice of equipment of the play area	
		v) <u>Gala (2023)</u> <ul style="list-style-type: none"> • MD offered a loan of the Memorial Hall Tea Urn to DJ for the Gala. • SJ made a request that; all Councillors be available at 4pm to help with the clearing up • Please can all Councillors who are going to attend the Gala confirm to DJ by email 	MD, DJ All Cllrs All Cllrs
23.	<u>Parish Council Administration Issues</u>	i) <u>To consider website development</u> LF present tree quotes for the new website, the preferred option was JWP, it was agreed a small working group of AH, YS, NW and LF would look at this more closely, however the Full Parish Council <u>Resolved</u> to support which ever quote they decided to go with	AH, YS, NW & LF
		ii) <u>Dates for Diary: Planning Meeting 16/08/23, 06/09/23, Amenities Meeting 05/09/23, Finance and Policy Meeting 11/09/23 and Cemetery Meeting 12/09/23</u>	
		iii) <u>To Approve Appointment of Councillors to Committees:</u> <ul style="list-style-type: none"> • Planning 1 x SR • Amenities 2 x Vacancy Remain • Cemetery 1 x Vacancy Remains however SR has agreed to sit on this committee once the Working Group finish their report 	

iv) To Approve the Appointment of Councillors as Representatives on Management Committees/Boards of Trustees:

- Huntington Community Centre 1 x Vacancy Remains
- Huntington Riverside Environmental Park 1 x Vacancy Remains

24. To Confirm Date, Time and Venue of Next Meeting

Monthly meeting of Huntington Parish Council to be held Wednesday 20th September at 7.00pm in Huntington Community Centre, Strensall Road, Huntington.

Meeting closed at 8:36pm

DB offered apologies for 20/09/23